

CORPORATE MANAGEMENT GROUP

Employment Application

245 Industrial Blvd.
 Sauk Rapids, MN 56379
 320-281-5617



Applicant Information

(APPLICANTS WILL BE TESTED FOR ILLEGAL DRUGS AND A BACKGROUND CHECK WILL BE COMPLETED)

Name: FIRST AUDREY MI D LAST PORTER Date: 11/19/20
 Address: (Street Address) 11 6TH AVEN (Apt. /Unit #) 308
 (City) SAINT CLOUD (State) MN (ZIP Code) 56303
 Phone: 972-621-9544 Email: FriendlyFem201@hotmail.com
 Social Security No. 460-65-0424 Date Available: 11/22/20
 Position Applied for: PACKAGING Desired Salary: \$13.00/HR
 Shift Available to work: ___ 1st 2nd ___ 3rd Employment desired: Full-Time ___ Part-Time
 What is your means of transportation to work? PERSONAL VEHICLE
 Are you authorized to work in the U.S? Yes ___ No
 How did you hear about us? INDEED.COM Referral Name: _____
 Did you complete this application yourself Yes ___ No If under 18, please check here ___

Education				
Type of School	Name of School	Location	Number of Years Completed	Major & Degree
High School				
College				
Bus. Or Trade School				
Professional School				



CORPORATE MANAGEMENT GROUP

Employment Application

245 Industrial Blvd.
Sauk Rapids, MN 56379
320-281-5617

Previous Employment

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____
Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____



Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____
Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____



Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____
Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____



Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____
Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____

I certify that my answers are true and complete to the best of my knowledge.
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.
Signature: _____ Date: _____

11/19/20@
9:00A

AUDREY DENISE PORTER

Saint Cloud, MN 56303 • 972-621-9544 • friendlyfem101@hotmail.com

Professional Skills and Software Experience

- 20 years of Security Officer experience, (Dallas, TX)
- 25 years of Customer Service/Call Center experience, in person/in writing/via telephone
- 20 years of General Office experience including MS Office (Word/Excel/Outlook) with recent PowerPoint certification, A/P, CCure800, various proprietary software
- 4 years of Market/Social Research including survey creation, implementation, and analysis
- strong work ethic, reliability, punctuality, outgoing/intuitive personality

Education

- Hotel/Restaurant Administration (2 years), Niagara College , June 1982
Niagara Falls, Ontario
- Microcomputer Operator Certificate (1 year), Mohawk College , May 1987
Brantford, Ontario (graduated top of class)
- Psychology I and II (6 months), Mohawk College , June 1988
Brantford, Ontario

Special Achievements

- Bronze Medal in Athletics - Cayuga Secondary School, 1976 (tri-county javelin record included)
 - Skydiving Certificate – Simcoe, Ontario, 1992
-

Publication

- Co-author of 'Employment and Training Needs Assessment Report 1992' - Published by Brant Native Community Development Office, 1993. Copy currently available at Brantford Public Library, Brantford, Ontario
-

Volunteer Work

- Mayor of Brantford, Ontario - door-to-door political campaigning for Chris Friel (still in office today), 1994
- Garland Highschool - Assisted in concession booth at Texas Stadium to raise money for school band activities, 1995
- Dance Aerobics Class – Hosted bi-weekly class for adults in Ohsweken, Ontario, non-profit venture