

Ashley Sleet

Professional, Fast Paced, quick to learn, trustworthy

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I'm a very versatile person; I can run a register or stand and load a machine or package. I enjoy any, I like working with numbers or having something to count.

Authorized to work in the US for any employer

Work Experience

Assembly

Flo-rite - Kentwood, MI

November 2017 to February 2018

Assemble small parts with usage of machine or small hand presses. Fast paced and detail oriented. Examine an inspect parts in accordance with company rules and regulations.

Lamination

DeWitt Packaging - Caledonia, WI

September 2017 to November 2017

Used 320 degree glue to assemble parts used for shipping. Also used air powered staplers to assemble other parts as needed.

Paintline

Emerald Graphics - Kentwood, MI

April 2017 to June 2017

Prepped products to be sent down a conveyor for painting. This includes wiping products properly, searching for defects or splay marks. Insure NO dust particles remain on product.

Cashier

Meijer - Kentwood, MI

March 2017 to April 2017

Processed register transactions, assisted with any other needs of customer. Helped carry out products, assisted in locating items as well.

Selector

Family Farm & Homes - Grand Rapids, MI

October 2016 to November 2016

Rode a mid-rider created pallets that would be later loaded into trucks as orders to be shipped out.

Selector

Family Christian Stores - Grand Rapids, MI

August 2016 to September 2016

Chose products to be organized and placed into proper boxes. Continuously busy and accurate always.

Sorter/Stocker

Aunt Millie's - Kentwood, MI
June 2016 to August 2016

I go through crates of bread daily. Check for damaged or outdated and stock the rest. Once all 8 trucks with deliveries are stocked and sorted it has to be reorganized on shelving for people to purchase. Need to be precise and quick as well as courteous to any customers inquiring to make orders or looking for specific items that aren't presently on shelves. Clean work area, pull outdates and monthly audits for store inventory.

Cashier/Customer Service

Shell - Wyoming
July 2014 to February 2015

Responsibilities

Ran register, rang in items and took payment whether it be cash or debit/credit. We'd have daily shifts chorus to accomplish and we'd clean the store, bathrooms and parking area.

Skills Used

I had to have excellent Counting skills, from time to time you'd also have to use mathematical skills. In case the register isn't working. I'd have to be organized and polite. As well as present myself in an organized and professional manner.

Clerk/Cashier

BP - Byron Center, MI
August 2013 to December 2013

Took payments; credit card or cash. Gave receipt and cash back to customer. Invoiced inventory, checked in and put away every night. Cleaned store and prepared food.

Cashier

Walmart - Comstock Park, MI
June 2013 to August 2013

I rang items in, bagged them. Took correct payments from customers and when needed gave correct change. Cleaned work station, as day progresses.

Store Counter

Admiral Petroleum - Wyoming, MI
June 2012 to December 2012

I was responsible for the store inventory to be counted every night. I also ran register early mornings. I was promoted about a month after getting hired. I was the go to when someone called off and I always came in.

Sorter

Compsort - Wyoming, MI
May 2011 to July 2012

Organized and repacked all products. Sorted through boxes of finished products to find damaged or unusable/defective parts.

Education

Diploma in Basic

Wyoming Park High School - Wyoming, MI
2005 to 2009

Skills

Cashier

Certifications/Licenses

Work Keys certification

March 2016 to Present

Took an passed Reading, Written understanding and math.