

Arthur Padia

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Experienced warehouse lead with quality leadership and customer service skills.

Seeks challenging position with opportunity for growth. Well respected with a proven decade of warehousing experience with increased responsibilities. Awarded multiple recognitions for outstanding performance. Experienced equipment operator with exceptional safety record.

Work Experience

Shipping and Receiving

McKesson-Aurora, CO

December 2021 to Present

I release pick orders, I assign picks. I pick myself, stage outgoing product to be loaded. I load trucks to be shipped out, manage the BOL, assign people to different pick departments. Schedule trucks for incoming freight. Both LTL and OTR. Inventory control by cycle counts, Expiration date's, Lot numbers, short dated product, vendor returns and all damaged product. Hand out pick errors when needed, also do receiving, put away, break down of freight.

Order Picker

Amazon Fresh-Denver, CO

May 2020 to Present

- Order Picker
- Batching
- Cycle Count
- Hero
- Stowed
- Staging
- Problem Solving

Branch Inspector/ Quality Control

Medline Industries.-Denver, CO

March 2018 to November 2019

- Responsible for Hold code report - determine if recall items could be released or pulled
- Inspect all RGA (Return Good Authorization), damaged products to determine viability of products for reuse
- Verification of lot numbers, expired or soon to be expired products
- Experience with SAP, Outlook, Excel and Word
- Experience with Reach talk, walkie, pallet jack and order picker

Receiving Supervisor, IC Supervisor, Shipping Supervisor

Owens & Minor-Denver, CO

July 2005 to September 2017

- Led team of 10 warehouse teammates
- Unloaded, staged and received incoming freight

- Delegated daily work assignments based on volume and customer need
- Responsible for staff development and disciplinary actions
- Assigning pick orders, pick shipping orders and QC all outgoing freight
- Released all ASN orders
- Scheduled all incoming deliveries
- Verified all OS&D
- Filed all receiving paperwork
- Released all bin replenishments and assigned to fellow coworkers
- Released and assigned all cycle counts
- Processed all vendor returns, RGA's and handled product recalls
- Improved receiving performance by 30% in first calendar year by implementing new receiving SOP
- Worked directly with purchasing and buyers to coordinate onetime delivery to ensure proper customer service and avoid out of stocks at all 50 customers
- Managed \$20 million in inventory by managing cycle count process to less than a 1% inventory variance
- Certified on all warehouse equipment. Including RC, Picker, Reach Truck, Fork Lift (stand up and sit down), Pallet Jack.
- Have maintained an acceptable preventable accident record
- Achieved an outstanding productivity level
- Released and assigned all will calls
- Reached and maintained pre-set goals as established by management

Receiving and Shipping Lead

Excel Direct-Denver, CO

June 2000 to June 2005

- Led team of 8 warehouse teammates
- Unloaded, received all incoming freight
- Assembled and staged all outbound freight
- Managing customer pick-ups
- Trained and supervised staff in all aspects of their jobs
- Additional duties included but not limited to
- Warehouse inspections
- Safety and maintenance

Receiving

Caterpillar Inc.-Denver, CO

June 1996 to May 2000

- Unloaded and put away all inbound freight
- Assisted with shipments, materials handling, forklift driving
- Proved excellence at every station assigned to

ADDITIONAL INFORMATION: Great problem solving, people, and customer service skills. Quick learner with a natural ability to improve efficiencies, and increase safety for employees and clients.

Education

Erie High School - Erie, CO

August 1983 to May 1987

Skills

- Inventory Management (10+ years)
- Distribution & Warehousing (10+ years)
- Operations
- Process Improvement (6 years)
- Supply Chain (10+ years)
- Excel (8 years)
- Word (8 years)
- Outlook (10+ years)
- Reach truck (10+ years)
- Heavy lifting (10+ years)
- Pallet Jack (10+ years)
- Order Picking (10+ years)
- Quality Inspection (6 years)
- Materials Handling (10+ years)
- Shipping & Receiving (10+ years)
- Warehouse Experience (10+ years)
- Order Picker (10+ years)
- Packaging (10+ years)
- RF Scanner (10+ years)
- Warehouse Supervisor Experience (8 years)
- SAP
- Freight Experience (10+ years)
- Microsoft Excel
- Microsoft Office
- Microsoft Word
- Logistics
- Communication skills
- Customer service
- Forklift
- Supervising experience
- Shipping & receiving
- NIST standards
- Data entry
- Computer skills
- Phone etiquette
- Forklift
- Warehouse management
- Freight

- Quality control
- Supply chain
- SAP
- Manufacturing
- Procurement
- Heavy lifting
- Leadership
- Customer service
- Supervising experience
- Sales
- Warehouse management system
- Warehouse supervisor experience
- ERP systems

Certifications and Licenses

Forklift Certification

CPR

92-175-1897

July 2021 to July 2026