

# Arianna Hajdu

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## EXPERIENCE

### **Allegiance Home Care , Westminster Colorado- Caregiver**

September 2020- PRESENT

As a caregiver I am responsible to make sure the clients needs are met personally as well as in their homes.

### **Sunrise Senior Living , Littleton Colorado — Care Manager**

May 2019- August's 2020

As an overnight care manager I was in charge of making sure all the residents were okay throughout the night as well as that all of their needs were met.

### **Allegiance Home Care , Westminster Colorado — Administrative Assistant**

April 2018- May 2019

As an administrative assistant, I was responsible for answering phone calls, speaking to people that came into the office as well as filing paperwork in client files. Also assisted with making care plans and client binders as well as service notes.

## EDUCATION

### **Front Range Community College — Associates of Applied Sciences with a business designation**

January 2015- currently attending for Nursing

Furthering my education in the fall semester of 2021

### **Ann Rose school of Nursing — Nurse Aide**

March 15,2021- April 2, 2021

Graduated top of my class with an overall grade of 97.36% currently waiting to take the state test.

## SKILLS

Customer Service Experience  
7 years

Sales experience 5 years

Ability to maintain calm in  
high pressured work  
environments

Leadership

## AWARDS

Student Council Letter in HS

Varsity Soccer letter in HS

National Honor Society at  
Front Range Community  
College

Scholarship for Auguste  
Escoffier Culinary School

## LANGUAGES

English