

ROBERT A. ARCHULETA
13101 Emerson St.
Thornton, CO 80241

(720) 334-9401
phoenix.rising75@gmail.com

OBJECTIVE: Seeking a challenging career that utilizes my skills in my area of competence and enriches my knowledge, and gives me a chance to be part of a team that contributes towards the growth of the organization, thereby yielding the twin benefits of job satisfaction and convenient professional growth.

EDUCATION

Education America 2001-2002
Denver, Colorado
Associate of Applied Science in Computer Information Systems

SKILLS

MS Word 2000, MS Excel 2000, MS Access 2000, MS PowerPoint 2000, MS FrontPage, Java, Visual Basic 6.0, JavaScript, HTML

Verified, packed, & shipped customer orders via UPS; product invoicing; public relations that included customers, truck drivers, and company representatives; material handling; truck loading. HAZWOP Certification.

Pallet Jack (Electric & Manual); Forklift (Stand-up & Sit-down); Various hand tools & power tools.

EXPERIENCE

Dish Network - Denver, Colorado June 2009-Present
Material Handler (Auditor/Lead)
Warehouse; order pulling; truck loading & unloading; shipping & receiving; auditing orders; delegating work to other employees.

Employment Solutions - Denver, Colorado June 2008-November 2008
Contract
Warehouse; order pulling; truck loading & unloading; shipping & receiving.

Stanley Access - Denver, Colorado September 2006-November 2007
Installer
Installing; warehouse; material handling; truck loading & unloading; shipping & receiving; delivering various materials to job sites.

