

ARCHIPPE MESIDOR

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Professional Summary

Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals. Detail-oriented team player with strong organizational skills. Ability to handle multiple projects simultaneously with a high degree of accuracy.

Skills

- Visual Inspections
- Work Estimation
- Tool and Parts Inventory Oversight
- Supply Requisition
- Outside Contractor Oversight
- Skilled Maintenance and Repair
- Predictive and Preventive Maintenance
- Detailed Instruction
- Heavy lifting
- Multitasking Abilities
- Problem-Solving
- Maintenance and Repair

Work History

Property Maintenance Worker, 05/2018 to Current

Family Business – Philadelphia, PA

- Worked with diverse types of weather and ground conditions.
- Managed maintenance activities, supervised staff, and inspected properties
- Ordered parts and organized inventory of spare parts.
- Created and followed detailed maintenance schedules
- Inspected, tested, and adjusted mechanical and electrical systems to facilitate proper functioning
- Detected and repaired machinery faults using electrical and manual testing methods
- Continuously adhered to strict regulations as well as detailed instructions, guidelines, and specifications
- Executed tasks within time and budget constraints
- Supervised maintenance functions, working collaboratively with sanitation crews on shop floor upkeep and repairs

ICQA Warehouse Associate, 08/2016 to 05/2018

Amazon – Florence, NJ

- Loaded, unloaded, and moved material to and from storage and production areas.
- Wrapped pallets in shrink wrap prior to loading.
- Cleaned and maintained warehouse in compliance with OSHA safety standards.
- Checked packages and merchandise for damage and notified vendors.

- Used hand-held devices and computers to record and monitor inventory levels and completed audits to uncover and address inaccuracies.
- Evaluated supplies and product inventory to check for quality and quantity issues and returned unacceptable materials to vendors.
- Operated pallet jacks and material moving equipment to receive and transport items from various warehouse locations.
- Consistently lifted materials weighing as much as 50 pounds
- Completed cycle counts and monthly inventory
- Used hand-held devices and computers to record and monitor inventory levels and completed audits to uncover and address inaccuracies
- Conducted regular inspections and audits to check quality and verify inventory levels
- Prepared and checked outbound shipments for accuracy
- Tracked production and quality control systems to proactively identify deficiencies

Maintenance Technician, 09/2010 to 05/2015

JBS Swift – Souderton, PA

- Used problem-solving skills to alleviate issues efficiently with minimal supervision.
- Troubleshoot equipment breakdowns and perform preventive maintenance.
- Followed work orders and specifications for machine and equipment replacement, repair, or maintenance.
- Quickly responded to internal service calls regarding malfunctioning equipment and completed repairs.
- Completed daily, weekly, and monthly checklists on building equipment to maintain records of scheduled maintenance procedures.
- Performed electrical and mechanical repairs of production equipment to minimize downtime
- Completed partial or full dismantling of equipment to repair or replace defective components and restore functionality quickly
- Worked with building managers to assess ongoing needs and plan preventive maintenance and cleaning schedules
- Completed daily, weekly, and monthly checklists on building equipment to maintain records of scheduled maintenance procedures
- Monitored and documented work performance in maintenance logs in compliance with company guidelines

Education

Trade: Automotive Technology, 06/2018

Pennco Tech - Bristol, PA

Bachelor of Science: Telecommunications, 09/2009

Haititech - HAITI

High School Diploma: 06/2009

CBF High School - HAITI