

Aquia Boone

Wilson, NC 27896

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Work Experience

Quality Assurance Specialist

FedEx-Wilson, NC

September 2024 to December 2024

1. Scanning boxes in to be loaded correctly into the FedEx truck for delivery.
2. Taping damage boxes/ doing damage reports
3. Finding a route for certain packages that may not be assigned to a truck

Carbide Edge Prep

Kennametal-Weldon, NC

August 2024 to September 2024

- Load inserts onto the rack
- Place them in the machine to get a hone on it
- Check the radius of the hone
- Place them on the tray for wash to prepare for orders

Order Technician

Cummins-Whitakers-NC

April 2024 to August 2024

Critical order technician, ordering parts we might be short on. Checking shift demand dropping LPNs's and Carts.

Forklift Operator

Georgia-Pacific-Emporia, VA

December 2023 to April 2024

Driving the fork lift, Picking up loads of wood and take them to the scrapper or stack them on floor depending on what grade of wood we on.

Packaging

Boars Head Provisions-Jarratt, VA

July 2023 to December 2023

Cut the Hams out the bag and push it to the side for the assembly line.

Head logistics/ Inventory specialist

Rosendin Electric-Enfield-NC

September 2019 to October 2021

Logistics, Power caps, plug and play, and y-management.

Escorting truck to the sites and watching the sub-contractors offload watching the material for damaged boxes or tork tubes, and escort them off the site.

Packing

John B. Sanfilippo & Son, Inc.-Garysburg, NC
October 2016 to March 2017

Packing bagged peanuts in the box for delivery and sale.

Waitress/Cashier

Waffle House-Weldon, NC
September 2014 to January 2015

Greet entering customers, take their order and serve them their food.

Education

Weldon High School - Weldon, NC
August 2009 to May 2013

Skills

- Construction
- Heavy lifting
- Landscape maintenance
- Mowing
- Assembly
- Maintenance
- Forklift operator
- Leadership
- Warehouse management system
- Forklift
- Microsoft Office
- Microsoft Excel
- Organizational skills
- Microsoft Word
- Administrative experience
- Microsoft Outlook

Certifications and Licenses

OSHA 10