



## Transfer Request

Employee Name: Fayssal Farah

Effective Date: 10/19/2020

Current Shift/Dept.: 2<sup>nd</sup> South

Shift Requesting: 3<sup>rd</sup> Sanitation

Reason: \_\_\_\_\_

Employee Signature: \_\_\_\_\_

Office Use Only

Attendance: Good

Work Performance: 8/17/20 (4.75)

Available Opening: \_\_\_\_\_

CMG Approval: Kelsey Sikkink

Department Manager Approval: [Signature]

Work Restrictions: N/A

Current Wage: \$13.50 New Wage: \$13 + \$2 shift dif

Hire Date: 8/20/2019

HR Initials [Signature]