



Transfer Request

Employee Name: Aluel Bior

Effective Date: ~~*~~ 11/02/2020

Current Shift/Dept.: 3rd North

Shift Requesting: 2nd North

Reason: 3rd North duties are too strenuous for her

Employee Signature: _____

Office Use Only

Attendance: Written

Work Performance: No PR done yet

Available Opening: yes

CMG Approval: Kelsey Sikkink

Department Manager Approval: M. Selwacher

Work Restrictions: N/A

Current Wage: \$15.00 New Wage: ~~\$\$\$~~ \$12

Verble wage change
on 10/27/2020
via phone

Hire Date: 10/12/20

09/2011

HR Initials