



## Transfer Request

Employee Name: Akina Cham

Effective Date: 10/19/2020

Current Shift/Dept.: 2<sup>nd</sup> North Seasonal

Shift Requesting: 2<sup>nd</sup> North Weekends Only

Reason: School

Employee Signature: \_\_\_\_\_

Office Use Only

Attendance: Good

Work Performance: N/A

Available Opening: \_\_\_\_\_

CMG Approval: Kelsey Sikkink

Department Manager Approval: *M. Schumann*

Work Restrictions: N/A

Current Wage: \$14.00 New Wage: NA

Hire Date: 9/16/2020

HR Initials *[Signature]*