



Transfer Request

Employee Name: Adar Aden

Effective Date: 10/05/2020 *unless Replacement is in place before*

Current Shift/Dept.: 2nd South

Shift Requesting: 1st South

Reason: Family

Employee Signature: _____

Office Use Only

Attendance: Good

Work Performance: 6/14/2020 EPR 4.0

Available Opening: _____

CMG Approval: Kelsey Sikkink

Department Manager Approval: *M Schumacher*

Work Restrictions: N/A

Current Wage: \$10.00 New Wage: NA

Hire Date: 6/7/2019

HR Initials *ja*