



Transfer Request

Employee Name: Michael Galkowski

Effective Date: 5/21/2021

Current Shift/Dept.: 1st QAN

Shift Requesting: 1st N

Reason: Prefers working in production

Employee Signature: _____

Office Use Only

Attendance: Good

Work Performance: EPR not done yet

Available Opening: Yes

CMG Approval: Kelsey Sikkink

Department Manager Approval: *M. Schumacher* / *Kendra*
Trout

Work Restrictions: N/A

Current Wage: \$14 New Wage: \$12.00/hr.

Hire Date: 3/3/21

09/2011

HR Initials: *[Signature]*