

CORPORATE MANAGEMENT GROUP



Employment Application

Office Hours: 9am-4pm Mon-Thur, 9am-3pm Fri
 Office Number: 507-923-4955
 Office Address: 3707 Commercial Dr. SW Rochester, MN 55902

Interviewed by Bob 7/20
 ENTERED 7/20/20

Applicant Information

(APPLICANTS MAY BE TESTED FOR ILLEGAL DRUGS AND A BACKGROUND CHECK WILL BE COMPLETED)

Please fully complete pages 1-3

Full Name: (Last Name, First Name) Huggins Bobby Date: 7-20-2020
 Address: (Street Address) 2125 CAMPUS DR SE (Apt. /Unit #) _____
 (City) Rochester MN (State) MN (ZIP Code) 55904
 Phone: 507-358-1890 Email: hugginsb4@gmail.com
 Social Security No. 450-19-7699 Date Available: 7-20-2020
 Position Applied for: WAREHOUSE / SHIPPING / RECEIVING Desired Salary: 15.00 hr
 Shift Available to work: 1st 2nd 3rd Employment desired: Full-Time Part-Time
 Are you authorized to work in the U.S.? Yes No
 How did you hear about us? Indeed Referral Name: Indeed
 If under 18, please list age: 51
 Do you have responsibilities or commitments that will prevent you from meeting specified work schedules? No Yes

Education				
Type of School	Name of School	Location (Complete Mailing Address)	Number of Years Completed	Major & Degree
High School	<u>NORTHWEST</u>	<u>JUSTIN TX</u>	<u>3</u>	<u>G.E.D.</u>
College				
Bus. Or Trade School	<u>TCR</u>	<u>ST. PAUL MN</u>	<u>6 months</u>	<u>Forklift Certified</u>
Professional School				

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PLEASE READ CAREFULLY APPLICATION FORM WAIVER

In exchange for the consideration of my job application by Corporate Management Group, Inc.,

I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements and the like as they may exist from time to time, or other company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Corporate Management Group, Inc. (CMG), or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by an officer of CMG. Both the undersigned and CMG may end the employment relationship at any time, without specified notice or reason. If employed, I understand that CMG may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts will result in my disqualification from consideration for employment or, if discovered after I begin employment, will result in my termination. I hereby give CMG permission to contact schools, all previous employers (unless otherwise indicated), references and others and hereby release CMG from any liability as a result of such contact.

I understand that a comprehensive background check may be conducted to determine my eligibility for hire by CMG. This may include but is not limited to, investigations of criminal and/or conviction records, driving records and/or a drug screen test as required by clients, government regulations or by CMG policies.

I release CMG and other persons or entities from any claims that might be based on CMG's decision to conduct a background check.

I understand that, in connection with the routine processing of your employment application, CMG may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics and mode of living. Upon written request from me, CMG will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I further understand that my employment with CMG shall be probationary for a period of ninety (90) days and further that at any time during the probationary period or thereafter, my employment relationship with CMG is terminable at will for any reason by either party.

Signature of applicant Bobby Higgins Date: 7-20-2020

Bobby Huggins

2125 Campus Drive SE
Rochester, MN 55904
HugginsB4@gmail.com – 507-358-1890

Summary of Skills:

- Over 20 years of mechanic experience with a variety of engines and vehicles in warehouse, trucking, automotive, and drilling environments.
- Skilled warehouse associate and line leader with experience leading production teams, operating various types of forklifts in addition to other heavy equipment.
- Proven and trained professional with track record of safe operation in warehouse, shipping, driving, and mechanical shop positions.
- Previous Class A driving licensure with over 10 years of experience.

Experience:

Bobby's Auto Repair
Auto Mechanic Minneapolis, MN
01/2017 – Present

- Skilled in the diagnoses and repair of a wide variety of vehicle issues including engine repair, tune up, brakes, suspension, tires, transmission, and drivetrain.

Process Display (through Attero Staffing)
Forklift Operator/Line Leader Golden Valley, MN
07/2014 – 03/2016

- Responsible for fast and efficient operation of forklift to transport palletized goods in a warehouse environment in order to adhere to production and shipping standards.
- Experience with shipping and receiving tasks including inventory, loading/unloading, and quality control to maintain the efficiency of the warehouse.
- Additional responsibilities for 3 separate production lines and the duties for assigning team members to line stations.

AAA Day Labor
Electroplating Technician, Line Leader, Forklift and Equipment Operator Minneapolis, MN
03/2011 – 02/2015

- Skilled technician for the production, electroplating, wrapping, and shipment of highway lighting poles and other products in a warehouse environment in order to meet production quotas and quality standards.
- Served as line leader with unofficial management responsibilities including: delegating daily tasks and station duties to team members according to skill level, providing backup support to keep the production moving at critical spots, and performing quality control throughout production.
- Responsible for maintenance and safe operation of company forklifts to assist in the assembly and shipping process.
- Experienced with the safe and efficient operation of overhead cranes and gas/diesel style forklifts.

Patterson UTI Drilling
Derrickhand/Motorman Bridgeport, TX
07/2000 – 07/2011

- Preventative maintenance and major engine repair on several different types of motors involved in the drilling process including: large locomotive style generator motor, 425hp caterpillar pump and drill motors.
- Filling, monitoring, and daily upkeep of all engine fuel, oil, coolant systems and lubricant levels to prevent any disruption in drilling process with responsibility for ordering all fuels and fluids.
- Skilled with proper mixing and production of drilling chemicals with respect to the weight and viscosity of the mixture and determined by the natural structure of the well.
- Experienced elevator operator in a drilling environment to determine the accurate speed and timing for tripping the pipe in and out of the well.
- Proven history of safe and efficient operation in a highly dangerous working environment with specific regard to the Lockout/Tag-out procedure.
- Heavy equipment operator

LH Chaney Trucking
Driver Supervisor/Mechanic

Rhome, TX
03/1998 – 07/2008

- Class A CDL license acquired for tractor/trailer transport of bulk material to and from rock pit, sand pit, and portable concrete plants in a safe and efficient manner in order to maintain the flow of products on a business timeline.
- Responsible for preventative maintenance, tire change and rotation, and overall effective mechanical functioning of the rig in a shop environment to keep machinery in working order.
- Experienced with belly dump, end dump, and flow boy trailers providing a wide variety of skills in hauling and transport.
- Heavy equipment operator/Heavy haul with variety of heavy equipment.

Education and Training:

Twin Cities RISE
Professional Development Training

St. Paul, MN
09/2016 – 01/2017

- Developing skills related to professional writing, public speaking, and appropriate workplace communication including conflict resolution, feedback, mediation and teamwork.
- Developing proficiency in Microsoft Word, Outlook, Excel, PowerPoint and effective internet search and navigation skills.

Process Display
Forklift Certification

Golden Valley, MN
2016

Texas Department of Public Safety (TxDPS)
Class A Commercial Driver's License

Rhome, TX
03/1998 – 07/2008

