



Transfer Request

Employee Name: Apiew Ochalla

Effective Date: 5/11/2020

Current Shift/Dept.: 1st South

Shift Requesting: 2nd South

Reason: Daycare

Employee Signature: _____

Office Use Only

Attendance: Great

Work Performance: PR not done yet

Available Opening: Yes

CMG Approval: Kelsey Sikkink

Department Manager Approval: *M. Shumway*

Work Restrictions: N/A

Current Wage: 10.00 New Wage: _____

Hire Date: 2/24/20

HR Initials _____