

## Antonio Johnson

### Summary

Experienced professional with a diverse skillset including IT, customer service, warehouse operations, construction, and general labor. Proficient at computer repair and troubleshooting. Up-to-date IT skill and concept training. Certified Forklift Operator. Also certified in OSHA – 10, AED, CPR/First Aid, and Green Construction. Adept at analyzing work flow challenges and implementing creative strategies to exceed goals. Focused on continuous improvement. Positive. Productive team member. Dependable, accurate, smart, motivated. Strong work ethic.

### Skills

#### Information Technology

- Completed Comp TIA Fundamentals and Comp TIA A+ courses (12 weeks of intensive training)
- Performed 24 hours of volunteer computer service at the Free Geek organization in Minneapolis
- Experienced in disassembling and assembling laptops and PC's, testing computer components, and installing Windows Operating Systems
- Proficient at installing, upgrading, repairing, configuring, troubleshooting, optimizing, and maintaining PC hardware and the Windows operating system

#### Construction/Customer Service/General Labor

- Construction Skills including:
  - *Safety*: power tools, hand tools, equipment and personal safety
  - *Measurement*: linear feet, square feet, cubic feet, calculating
  - *Material Handling*: lumber, fasteners, roofing, siding, doors, windows, trim
  - *Method*: blueprint reading, surveying, layout, repurposing materials and codes
  - *Exterior Carpentry*: framing, roofing, fascia and soffit, siding
  - *Interior Carpentry*: insulation, drywall, trim, flooring
- Provided exceptional customer service to customers looking for products in a large retail store

#### Warehouse Operations

- Consistently met and exceeded goals while picking, packing and shipping warehouse orders
- Thorough knowledge of warehouse business processes including raw materials, quality control, cost controls, and other efficiency techniques for maximizing the cost-effective distribution of goods
- Skilled in accurately stocking, unstocking, and down stocking company products with excellent manual dexterity, lifting up to 100 lbs.
- Managed day to day flow of inventory

### Experience

Free Geek (Volunteer)	Computer Service	Minneapolis, MN	2017
Independent Contractor	General Labor	Twin Cities, MN	2006 – Present
Menard's	Merchandiser	West St. Paul, MN	2013
Enterprise Car Rental	Driver/Customer Service	St. Paul, MN	2011 – 2012
Sportsman Guide	Shipping and Receiving	South St. Paul, MN	2009 – 2011

### Education

Takoda Institute	IT Training Bundle (2017)	Minneapolis, MN
City Academy High School	Diploma	St. Paul, MN