

Antonio Cruz

Logistics specialist

Peoria, AZ 85345

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+1 480 388 4677

To obtain employment within a company that values integrity, dedication and hard work. A company I can provide value with the use of my knowledge and experience.

BILINGUAL

REFERENCES

Ben Dobeelar 425-377-5974

Former Employer

Alyssa Villaverde 480-692-8906

Former Co Worker

Willing to relocate: Anywhere

Authorized to work in the US for any employer

Work Experience

Lead of Inventory/shipping production

Advantest America-Phoenix, AZ

March 2019 to Present

For Advantest I work as a lead in the inventory department that deals with manufacturing and production. There's different task at hand when it comes to inventory at Advantest.

Such as keeping track of all incoming and outgoing orders, daily cycle counts and data entry from the stockroom. I also work with all POs on every order thats incoming or outgoing out of our location. I work very close with the Buyers that deal with our supply chain to make sure our on demand products are precisely in stock. I also have experience working with the production team to help ensure production goals.

- Data Entry
- Lead
- NAV system
- Oracle system
- Cycle Counts
- Material management
- Excel
- Forklift certified

- Supply chain
- Accounting
- Production
- Stockroom
- Logistics
- PowerPoint
- Bill of Lading

Accounting Lead and Payroll

Choice Hotels International-Scottsdale, AZ

August 2016 to March 2019

- Payroll
- Manage calls and Take Escalated Calls
- Handle delicate situations
- Work on dual screens while talking on the phone
- Data entry
- Process reservation complaints
- Build relationships with members
- Accounting
- Summarizing and Reporting Financial Transactions
- ADP

Inventory Specialist

Cort Warehouse-Phoenix, AZ

April 2012 to August 2016

- Work with inventory and cycle counts
- Keep track of all orders
- Data entry daily
- Forklift operations
- Cycle counts
- Lead in the department

Cashier

Safeway-Phoenix, AZ

May 2007 to December 2010

- * Demonstrated optimal customer service
- * Met service goals individually and as a team
- * Cash handling and register experience
- * Consistently balanced drawer accurately
- * Exceeded personal service score

Deli clerk

- * Proficient in providing add-ons/ cross-selling product
- * Promote sales while assisting customers
- * Oversee the maintenance and organization of the deli area
- * Maintain the stocking and organization of shelves and display
- * Inventory control
- * Train new employees and delegate duties
- *Consistently kept items stocked in an organized manner

Education

Diploma

South Mountain High School

3 in Logistics

Phoenix College

Skills

- Customer Service (10+ years)
- Call Center (5 years)
- Bilingual (10+ years)
- CSR (10+ years)
- Customer Care (10+ years)
- Customer Support (10+ years)
- Inside Sales
- Outbound Sales
- Data entry (10+ years)
- Leadership (5 years)
- Bartending (3 years)
- Restaurant experience (3 years)
- Serving
- Customer service (10+ years)
- Food safety
- Cash handling
- Cash register
- Food service
- Food handling
- Team management
- Hospitality

- Management
- Supervising experience
- Organizational skills (5 years)
- Communication skills
- Purchasing
- Microsoft Excel
- Microsoft Office
- Dealership experience
- Financial sales
- Inventory management (4 years)
- Computer skills (10+ years)
- Analysis skills
- Microsoft Word
- Supply Chain (3 years)
- Oracle
- Materials Management
- Negotiation
- Forklift
- Materials handling
- Warehouse management system
- Accounting
- Accounts receivable
- Accounting software

Languages

- English - Expert
- Spanish - Fluent

Certifications and Licenses

Driver's License

Present

TABC Certification

Food Handler Certification

Present

Forklift Certification

ASE Certification

Certified Supply Chain Professional

APICS Certification

CPIM

Six Sigma Certification

Fundamental Payroll Certification

Certified Payroll Professional

Assessments

Warehouse safety — Proficient

June 2024

Using safe practices in a warehouse setting

Full results: [Proficient](#)

Work style: Reliability — Proficient

February 2024

Tendency to be reliable, dependable, and accountable at work

Full results: [Proficient](#)

Manufacturing skills — Proficient

June 2024

Monitoring systems, reading schematics, and using tools that are commonly found in a manufacturing setting

Full results: [Proficient](#)

Sales skills — Proficient

November 2021

Influencing and negotiating with customers

Full results: [Proficient](#)

Work style: Reliability — Proficient

February 2024

Tendency to be reliable, dependable, and act with integrity at work

Full results: [Proficient](#)

Spreadsheets with Microsoft Excel — Proficient

June 2024

Knowledge of various Microsoft Excel features, functions, and formulas

Full results: [Proficient](#)

Attention to detail — Proficient

June 2024

Identifying differences in materials, following instructions, and detecting details among distracting information

Full results: [Proficient](#)

Data entry: Attention to detail — Proficient

June 2024

Maintaining data integrity by detecting errors

Full results: [Proficient](#)

Warehouse shift leader — Proficient

February 2024

Supervising warehouse staff and maintaining safety and security standards

Full results: [Proficient](#)

Bartending — Proficient

February 2024

Understanding, pouring, and mixing drink orders

Full results: [Proficient](#)

Basic computer skills — Proficient

June 2024

Performing basic computer operations and troubleshooting common problems

Full results: [Proficient](#)

Time management skills — Proficient

June 2024

Managing one's own time to complete tasks quickly and efficiently

Full results: [Proficient](#)

Food service: Customer situations — Proficient

February 2024

Identifying and addressing customer needs in a food service setting

Full results: [Proficient](#)

Food safety — Proficient

February 2024

Knowledge of proper food and equipment handling safety measures

Full results: [Proficient](#)

Customer service — Proficient

February 2024

Identifying and resolving common customer issues

Full results: [Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.