

PAYROLL CHANGE REPORT

Today's Date: <u>12/1/2022</u>	Effective Date: <u>12/25/2022</u>
Hire Date: <u>6/21/2022</u>	Hours Worked: <u>6 Month</u>
Employee's Name: <u>Antoine Fair</u>	
Department: <u>Sanitation</u>	

CHANGE (\$)		FROM	TO
X	Rate	\$15.75	\$16.25
	Shift Differential	\$1.50	\$1.50
	Total	\$17.25	\$17.75

REASON (S) FOR THE CHANGE (S)						
Seniority Increase (Circle One)	60 Day	6 Month	1 Year	18 Month	2 Year	Annual
Merit Increase						
Other-Job Transfer/Promotion Increase						

ADDITIONAL COMMENTS
Four unexcused absences

Authorized by: _____ (Department Manager)	Date: <u>12-1-22</u>
Guideline verified: <u>Jean Kaiser</u> (Human Resources)	Date: <u>12-1-22</u>
<u>[Signature]</u> (Plant Manager)	Date: <u>12-1-22</u>

CMG
12-27
 PL
12-12