

# Anthony Sgarlata

## **Lead Press Operator - Xertrex International**

Arlington Heights, IL

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630 930 3895

My goal is to master my skills in any growing work setting. I aim to apply my skills and qualifications to the tasks I am given to improve the overall growth of the company. Constantly finding newer more profitable ways to make day to day job duties run smoother and more efficiently.

## Work Experience

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### **Lead Press Operator**

Xertrex International - Itasca, IL

August 2012 to Present

Operation of 6-10 color narrow web allied, mark Andy 2200, nilpeter, with multiple uv's 10, 13, and 20 inch pressed, Esko digital plate maker, kti rewinder, inventory control and ordering, fix minor and major mechanical issues with machinery, operation of kti turret, B. Bunch fan folder, Delam-relam, ink tinting, set-ups, receive all in-bound trucks, operation and maintenance of digital c1085 Konica Minolta.

### **Bindery & Production Supervisor/Maintenance Technician**

Lingraph Printing & Promotional Services

August 2011 to August 2012

Operation of HP Indigo digital presses, maintenance, laminating machines, use of cutting, slitting and scoring machines. Handle all bindery after the printing process including; QC inspections, cutting of products, printing, and salesman approval. Organizing substrates, inventory and determining faster and more efficient production.

### **Restaurant Manager/Kitchen Manager**

Baja Italiana

August 2008 to August 2012

Customer service, advertising and handling major corporate accounts, cash handling, register operations, food preparation, catering organization and preparation, minor janitorial/custodial work, key holder, inventory/stock check, replenishment, company ordering, menu design, and payroll.

### **Sales Associate**

Staples

January 2008 to June 2008

Floor sales, customer service, register, inventory management, stock check, back room responsibilities (incoming shipments) display assembly, electronic knowledge, floor/stock assembly

### **Grocery Stock Clerk**

Jewel Osco - Saint Charles, IL

May 2007 to December 2007

Stock order placement, inventory check and receiving, machine/forklift operation, customer service, floor planning

## Education

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### **Diploma in Business and Mechanical Engineering**

Bartlett High School - Bartlett, IL

2005 to 2009

## Skills

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INVENTORY, ORDERING, MAINTENANCE, INVENTORY CONTROL, CUSTOMER SERVICE

## Certifications/Licenses

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### **Forklift Certified**

August 2013 to October 2020

### **AED**

September 2013 to October 2020

### **Bloodborne Pathogens**

September 2013 to October 2020

### **CPR/First Aid**

September 2013 to October 2020

## Additional Information

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### Skills

- 6+ Years managing/supervising
- 3+ Years machine maintenance
- 5+ Years production management
- 3+ Years customer service
- 3+ Years restaurant management
- 3+ Years corporate account/money handling
- 3+ Years inventory control and ordering