



Corporate Management Group  
12000 N. Washington St. Suite 350  
Thornton, CO 80241  
Office – 303-920-1425  
Fax – 303-737-7767  
Contact Name: Jamie Ready

**Termination of Employment**

ANTHONY ORTEGA  
Name of Employee

4/25/18  
Today's Date

Last Day Worked: 4/24/18

Reason:  
Quit: AO  
Employee Initial

Laid off: \_\_\_\_\_  
Employee Initial

Terminated: \_\_\_\_\_  
Employee Initial

Failed to report to work: \_\_\_\_\_  
Employee Initial

Converted to CLI payroll: \_\_\_\_\_  
Employee Initial

Final Pay to Include: \_\_\_\_\_

Eligible for rehire: X Yes      \_\_\_\_\_ No

The following items have been turned in:

Truck	✓	
Keys	✓	
Tools	N/A	
Supplies	✓	
Uniforms	✓	
Cell Phone	N/A	
Other		<u>SAFETY BAG</u>

Receipt of a fully executed copy is acknowledgement of this termination notice.

Signed: [Signature]  
Employee

Signed: [Signature]  
Employer