

Anthony J. Balfour

Denver, Colorado
719-313-6609
anthony.j.balfour@gmail.com

Professional Summary

Experienced warehouse and logistics professional with **10+ years of experience in material handling, forklift operation, inventory control, and shipping/receiving operations.** Background includes warehouse supervision, logistics coordination, and military vehicle maintenance experience with the **U.S. Army**. Skilled in operating forklifts, reach trucks, cherry pickers, pallet jacks, and warehouse management systems including SAP and ERP platforms. Known for strong safety awareness, productivity, and the ability to manage high-volume warehouse operations efficiently.

Core Skills

Forklift Operation
Reach Truck & Cherry Picker
Material Handling
Warehouse Operations
Shipping and Receiving
Inventory Control
Order Picking & Fulfillment
Pallet Jack / Electric Pallet Jack
Barcode Scanning

SAP & ERP Systems
Heavy Lifting (50–80 lbs)
Warehouse Safety & PPE
LOTO Procedures
Team Leadership
Time Management
Customer Service
Logistics Coordination

Professional Experience

Material Handler / Forklift Operator

U.S. Venture – Colorado Springs, CO

May 2025 – January 2026

- Operated forklifts and picker equipment to **load, unload, and move tires and automotive parts.**
 - Consistently lifted **50–80 lbs** and worked at heights up to **25 feet.**
 - Maintained safe and efficient warehouse operations while meeting productivity goals.
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Warehouse Technician

Keg 1 LLC – Colorado Springs, CO

January 2020 – May 2025

- Processed shipments by **loading, picking, packing, and preparing orders for delivery.**
 - Maintained inventory accuracy by collecting stock location orders and verifying requests.
 - Ensured warehouse organization and compliance with company safety procedures.
 - Maintained clean work areas including shelves, pallet locations, and shipping areas.
 - Entered shipment data and reports into company systems.
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LCL Stocker

Lowe's – Colorado Springs, CO

May 2019 – January 2020

- Stocked inbound freight and maintained inventory organization.
 - Assisted with unloading RDC trucks and preparing receiving areas.
 - Provided customer service and assisted shoppers with product inquiries.
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Warehouse Worker

RMC Distribution – Colorado Springs, CO

May 2018 – May 2019

- Received and processed incoming warehouse materials and inventory.
 - Picked and packed orders and prepared shipments for distribution.
 - Maintained organized stock locations and inventory tracking.
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Warehouse Supervisor

New Age Beverage – Colorado Springs, CO

May 2015 – January 2018

- Supervised warehouse staff and coordinated daily shipping operations.
 - Managed inventory verification and product returns.
 - Prepared pick sheets and built pallets for distribution routes.
 - Loaded trucks using forklifts and ensured accurate order fulfillment.
 - Programmed delivery routes and handheld systems for next-day distribution.
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Sales Associate

Walmart Neighborhood Market – Colorado Springs, CO

May 2013 – December 2014

- Assisted customers with product selection and store inquiries.
 - Maintained stocking and inventory organization.
 - Down-stacked pallets and assisted with store freight operations.
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Night Auditor

Howard Johnson Inn – Colorado Springs, CO

April 2013 – October 2013

- Managed front desk operations during overnight shifts.
 - Handled guest check-ins, reservations, and customer concerns.
 - Balanced nightly financial records and completed audit reports.
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Military Experience

Wheeled Vehicle Mechanic

U.S. Army

March 2011 – October 2012

Rank: Private First Class (PFC)

- Inspected, maintained, repaired, and tested military vehicles and material handling equipment.
 - Diagnosed mechanical issues and performed preventive maintenance.
 - Ensured equipment readiness and safety compliance.
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Education

Diesel Mechanic Certificate

AIT – Fort Lee, Virginia

2011

High School Diploma

Sierra High School

Colorado Springs, Colorado

2009

Equipment & Technical Experience

Forklift

Reach Truck

Cherry Picker

Electric Pallet Jack

Side Loader

Overhead Crane

Barcode Scanners

Warehouse Management Systems

SAP / ERP Systems