

Annilyce Moore

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*I seek challenging opportunities where I can fully use my skills for the success of the organization.

Work Experience

Security Officer

G4S Security Customs Protection Officers - Colorado Springs, CO

August 2021 to April 2022

Patrol every hour of facility and perimeter, constant communication about who's entering and exiting the premises, cleaning my work area, emails to corporate and supervisors.

Cake Decorator

Walmart - Longmont, CO

August 2014 to August 2021

*Bakery experience, *Decorate cakes and cupcakes. * clean my work environment, * Create and complete customer orders. Etc.

Security Guard

Allied Universal - Lakewood, CO

August 2019 to January 2021

* Make sure all doors and windows are locked, *-Patrol building once every 2 hours, *Watch security cameras.

CPU Check

American Furniture Warehouse - Firestone, CO

January 2018 to July 2019

In

*Create itemized customer invoices, exchange forms, returns. * Communication with All levels of management, coworkers, customers, and corporate with email, phone and in person, and zoom.

*Sweeping, mopping and vacuuming.

Janitor

Amaesing Services - Colorado Springs, CO

June 2011 to July 2019

*Commercial and Residential cleaning; sweeping, mopping, vacuuming, washing dishes, folding laundry, cleaning toilets/urinals, wiping down mirrors, walls, floorboards, ceiling fans and countertops. * daycares, public/private schools, homes, office buildings and churches.

Education

GED Graduate

Front Range Community College - Longmont, CO

December 2019 to August 2020

Skills

- Cake decorating
- Customer service
- Maintenance
- Microsoft Word
- Soldering
- Microsoft Excel
- Data entry
- Cleaning Experience
- Custodial Experience
- Surveillance
- Security