

angelique sumrell

Kentwood, MI
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WORK EXPERIENCE

Cashier/Customer Service

bed bath and beyond - Grand Rapids, MI - July 2015 to Present

Responsibilities

Greeting customers as they enter the store, help customers find what they need, handle cash, credit, checks and clean store.

Skills Used

customer service experience skills, cashier and cleaning.

Cashier/Sales Associate

sams club - Kentwood, MI - November 2014 to April 2015

Responsibilities

clean registers, belts, under register, clean out box bin and sweep under it, help all guest, ring up their items and transfer from cart to cart.

Accomplishments

selling their plus card(very challenging) and sell sams club mastercard

Skills Used

being natural..forward but not too persistent because guest don't like that but it feels good when I do make a sell and to be able to tell the guest from experience about it is a good thing too.

unload truck/receiving

kohls - Grand Rapids, MI - June 2014 to October 2014

Responsibilities

Unload truck then process material to the sales floor, cashier. Also replenish items as needed.

Accomplishments

Already received two Great job achievements.

Skills Used

Unload truck, price check, backstock, clean,cashier,customer service

Packer/Inspector

Roskam - Grand Rapids, MI - August 2013 to April 2014

Responsibilities

Inspect parts, packed parts(fast),label package, closed package,load on a skid,

Accomplishments

I got the experience to work at different plants and learned how they all do things.

Skills Used

Fast pace, accuracy, friendliness, team player, and my pass experience eprking in a factory.

Therapy Technician

select rehabilitation - Grand Rapids, MI - March 2013 to May 2013

Answering phone,.filing, copying forms, faxing, printing, email, computer work, clean equipment, communicate with therapist, laundry(towels used)

Cashier/Customer Service

Children Place - Grand Rapids, MI - October 2012 to December 2012

Holiday help. Greet customers help them find items of there interest, handled cash as a cashier, stock back room, and put items out on service floor, cleanec the store before it opens and closed.

medical material handler/ inspector

Gill Staffing - Grand Rapids, MI - June 2012 to December 2012

Inspected medical parts and worked on a assembly line, placing parts on line and packing parts as they came off the line.

Removed and Inspected car parts as they came around and packed them.

Resident Assistant

Porter Hills Village - Grand Rapids, MI - March 2009 to September 2011

Cared for 8-10 residents, cleaning of their apartment, feeding, passed medicine to them, help transport them, bathe/shower them, spent time with them. Recorded all duties/injuries if any for each day.

EDUCATION

certificate of completion in Medical Assistsnt

Ross Medical Learning Center - Grand Rapids, MI
2007 to 2008

diploma in high school studies

Central High School - Grand Rapids, MI
1989 to 1992

SKILLS

administrative asst.exp 2yrs., computer literate, customer service exp. 10 yrs.

ADDITIONAL INFORMATION

Medical Asst. Extern at Porter Hills Home Care- answering numerous lines, typing, filing, copying forms, stock cabinets with medical items, use of the internet, email, fax MS Word and Healthmedx and make folders for new clients.