

# Angela Leon Martinez

## **QUALITY Control**

Fort Collins, CO 80521

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(559)444-3139

To obtain permanent employment with a company where I may utilize my skills.

Authorized to work in the US for any employer

## Work Experience

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### **Quality Control/ Order Picker Packer**

Placement Pros Temp Agency - Fresno, CA

August 2017 to Present

Quality control Inspection food products, health, hygiene, pharmaceutical products.

Online order picker & packer, warehousing, shipping, (Domestic & Foreign)

Inventory warehouse & auditing

### **QUALITY CONTROL INSPECTOR**

PACIFIC CHOICE BRANDS - Fresno, CA

July 2017 to December 2018

SSOP, SOP, HACCP, verification before, during, & finished product, precise timely temperature checks, metal detection testing, chart & gauge monitoring. PH testing, weights, product lot numbers verified, prepare products for state testing.

### **FOOD PRODUCTION ASSOCIATE**

NOOSA YOGHURT - Bellvue, CO

July 2013 to February 2015

Verify & setup batch orders accordingly. Load containers, seals, & lids. Program expiration dates, Best By Dates, company lot codes, & barcodes (if specified). Packaged (special/seasonal) retail or in bulk & palletized in cold storage warehouse.

Product Changeover & machine sanitation.

Purge & clear all lines/valves thoroughly.

### **QUALITY INSPECTION**

MOUNTAIN STATES POULTRY - Wellington, CO

October 2011 to July 2014

Compliance, SSOP, & SOP, HACCP, PH testing recording, monitor & document food safety quality regulatory compliance

Temperatures, weights, & packaging

### **CUSTOMER SERV.REP**

KELLY SERVICES WESTON DISTANCE LEARNING CENTER - Fort Collins, CO

October 2011 to September 2012

Customer Orders, Data entry new student accts., tuition payments, recording of subject quizzes & final testing. Inbound calls inquiring further information about certification of courses.

### **SHIFT LEAD/PRODUCTION**

CUSTOM BLENDING INC - Fort Collins, CO

April 2008 to August 2009

Bulk blending of Spices, Soy, Allergen, Organic. Packaging whole Vanilla beans & liquid vanilla extract

## Education

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**Some college**

## Skills

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- Quality Control
- Order Selector
- Picker Packer
- Selector
- Order Puller
- Pallet Jack
- Picking
- Warehouse Associate
- Picking Packing
- Packing
- Shipping
- General Labor
- Shipping Receiving
- General Laborer
- Excel
- Food Production Experience
- Microsoft Word
- Microsoft Outlook
- Warehouse Experience

## Assessments

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### **Management & Leadership Skills: Impact & Influence – Proficient**

January 2019

Measures a candidate's ability to adapt their leadership style to accomplish goals using rational or emotional appeal.

Full results: [https://share.indeedassessments.com/share\\_assignment/4ppnpmjx2sues0ex](https://share.indeedassessments.com/share_assignment/4ppnpmjx2sues0ex)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

## Additional Information

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- . \* Accurate daily preparation of bank deposits
- . \* Proficient data entry, typing, & ten-key by touch
- . \* Precise alphabetic & numeric filing
- . \* Efficient operation of inbound multi-line telephone system
- . \* Handling of order entry, package tracking, & special orders
- . \* Credit checks, landlord references, & employment verification
- . \* Established new customer accounts
- . \* Timely merchandise auditing
- . \* Outstanding customer service
- . \* PC Board assembly, inspection, & rework
- . \* Quality assurance of food & spice products
- . \* Detailed preparation/filing of federal & state tax returns

### PERSONAL QUALITIES

- . \* Team player/Leadership
- . \* Multi-task/Quick learner
- . \* Reliable/Responsible