

New Hire Information

Start Date: Sept. 12th

Shift: 1st Department: Sanitation Supermom's Supervisor: Demario

CMG On-site: Katie Ritter

Schedule:

| Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
|--------|---------|-----------|----------|--------|----------|--------|
| 4am | 4am | 4am | 4am | 4am | Off | Off |

*** 8 hour shift, or until the production is done!*** Employee Initials: _____

Anduaem will be working a temp position filling in for a full time employee from Sept. 12th – Sept. 30th. Monday – Friday start time of 4am-1pm. He will be performing general janitorial work in the office area.

| Calling In: | Supermoms Address: |
|---|--|
| <ul style="list-style-type: none">• Call 952-277-5227 and leave a detailed voice message with the following information:<ul style="list-style-type: none">○ Name○ Date○ Department○ Reason for the call | <ul style="list-style-type: none">• 625 2nd Street Saint Paul Park MN 55071 |

By my signature below, I certify that the information provided above is true and complete that I have discussed the above with my interviewer as disclosed.

Print Name: Anduaem Gteletan

Employee Signature: [Signature] Date: 8/30/2016

CMG Signature: Katie Ritter Date: 8/30/2016