



# Reichel Foods, Inc.

## Employee Warning Notice

SQ0014FO

R: 2

Page 1 of 1

### Employee Information

Date: 5/6/2015  
Employee Name: Andrew Gallo  
Job Title: DC warehouse  
Manager/Supervisor: Ryan Grzanek

### Type of Warning

Verbal Warning   
Written Warning   
Final Warning

### Type of Offense

Tardiness/Leaving Early   
Absenteeism   
Violation of Company Policies   
Substandard Work   
Violation of Safety Rules   
Rudeness to Customers/Coworkers   
Other

### Details

Description of Incident (Describe incident and list the date, time, and any witnesses present)

On 5/6/15 Andrew got in to a physical altercation with Trayton Shaw. Andrew was pushing a pallet with a jack and nearly ran in to Trayton by accident. Trayton pushed the pallet back towards to Andrew to avoid getting hit by it, the pallet jack ran over Andrews foot. Andrew got angry and went around the pallet and pushed Trayton.

Plan for Improvement:

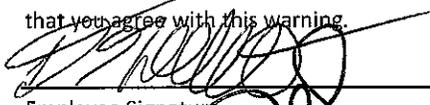
Andrew will need to control his anger. If he is having an issue with a co worker he needs to let his supervisor know right away. Andrew is not to touch another co worker.

Consequences of Further Infractions:

Final warning/Assignment end

### Acknowledgement of Receipt of Warning

By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your manager/supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning.

  
Employee Signature

05-07-2015  
Date

Manager/Supervisor

5/7/15  
Date

Witness Signature (if employee understands warning but refuses to sign)

Date