

Andre Freeman

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Microsoft Office Suite 2019, OSHA 30, SharePoint, Cayenta Financials, First Aid/CPR, Rigging and Signaling Certification, CAD Optimum Settings, OSHA Hazard Communication, OSHA Process Safety Management, EBMS Ungerbock Software, Wynne, Concur Business

Experience

- Provided Regional On-site technical support for the engineered product installation of sheet pile and hydraulic shoring frame systems in compliance with OSHA and General Industry Consensus Standards, in the Mountain West Region for Sunbelt Trench Safety.
- Practical and serviceable knowledge of OSHA regulations, NFPA fire protection codes and standards. Supported the development and implementation of health and safety programs, policies and procedures for contracted event space.
- Successfully managed multiple functions, projects and priorities. Strong ability to lead teams and collaboratively partner with other business groups. Solid communication and customer service skills with the ability to work effectively with a wide range of employees and customers in a diverse community. Proven ability to coach and develop talent.
- People-oriented team player who thrives during peak times using my ability to remain calm, professional, and proactive. I am very passionate about working in a safe organized environment and pride myself in my technical detail accuracy and excellent communication skills.
- Forecast and prepare annual budgets, review monthly financial statements and adjust business approach to ensure business goals are met.
- 10 years combined experience in Event Management and Project Coordination; working large- and small-scale events including the NBA All Star, Denver Boat Show, Denver Auto Show, Democratic National Convention, Million Dollar Round Table, Denver Public Schools Principal Leadership, New Employee Orientation, New Teacher Recruitment- Posting jobs sourcing candidates, screening candidates, interviewing, negotiating offers, and on-boarding.

Employment

Nation Youth Football League- Field Manager Assistant Operations Manager
Sunbelt Trench Safety Foreman Lafayette, CO
Rapid Fire Protection Fire Sprinkler Apprentice- Manufacturing Manager Aurora, CO
University of Colorado Senior Event Planner Boulder, CO
Denver Public Schools HR Project Coordinator Office of Equity Inclusion Denver, CO
Colorado Convention Center Event Manager Denver, CO
Varsity Football Coach Denver East High School / Manual High School Denver, CO

Education

Bachelor of Arts Degree Communication and Theater Emphasis Organization Communication Minor Business Administration Western State College Gunnison, CO