

# Andre Carmichael

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Over 7 years of Logistics experience. Qualified and experienced warehouse associate with an exemplary track record of success in supply control, logistics, and administrative support across diverse and varied industries. Looking to apply my experiences and training to the growth of a company.

## WORK EXPERIENCE

### **MOVEMENT CONTROL COORDINATOR**

DYNCORP INT'L LOGCAP - 2011 - 2015

- \* Actively involved in preparing, receiving and filing all transportation documentation, customs clearance forms and hazardous material information.

- \* Tracked customer's cargo utilizing the appropriate computer program. (Radio Frequency in Transit Visibility tracking system, GATES)

- \* Acted as the liaison between customers and the shipper.

- \* Relayed messages to higher authority and resolves any issues that may arise.

- \* Prepared cargo for air shipment utilizing the appropriate amounts of pallets, nets, chains, straps, and shoring.

- \* Carefully drove a varied size of military wheeled vehicles, and trucks on and off of truck trailers.

- \* Forklift operating

- \* Precisely calculated the center balances and net weights of cargo using the appropriate formulas.

- \* Served as Convoy Commander when convoying cargo to and from the port for.

- \* Attended meetings and conference calls.

### **Cargo Specialist Night Lead**

CSA Kuwait - 2008 - 2010

- \* Operated and performed assigned task and responsibilities.

- \* Gave daily morning meetings on safety and missions to complete.

- \* Supervised a diverse group of individuals, while encouraging team work for steady production.

- \* Responsible for the overall material handling equipment tasks implementation.

- \* Verified and signed shipments received into the area.

- \* Manifested cargo for ground, air and sea movements.

\* Organized the work yard effectively so that time sensitive material would reach its final destination prior to deadline.

\* Directed cargo loading, unloading, tying down and inspection of loads prior to ground movement,

\* Escorted foreign national contract drivers.

### **Lead / AIC (Agent in Charge)**

Air Serv. / Delta - Atlanta, GA - 2006 - 2008

\* Responsible for maintaining security area integrity, while loading and unloading freight.

\* Maintained and encouraged workers' productivity.

\* Forklift and pallet jack operator.

\* Inspected, tallied, and documented cargo utilizing both manual and automated data processing systems.

\* Loaded and unloaded supplies and equipment from warehouses, motor vehicles and aircraft.

### EDUCATION

Selma High School

Auburn University

### SKILLS

Audits, CMOS, Data Entry, Forklift, logistics

### ADDITIONAL INFORMATION

\* Outstanding abilities in planning, organizing, negotiating, and administering complex procurements of goods, systems or services with specialized, critical requirements.

\* Thorough and meticulous knowledge of logistics, contract administration, supply chain management, and procurement issues, operations and regulations, practices and processes, and procedures.

\* Recognized expert in reading, interpreting, and applying technical data; and reviewing and evaluating operational and procedural supply systems.

\* Capable of meeting physical demands, long hours, and extreme weather conditions.

### Core Competencies

✓ Logistics Planning Management ✓ Data Entry ✓ Property Accountability

✓ SARRS ✓ Critical Problem-Solver ✓ Supply Chain Management

✓ Information/Data ✓ TAMMIS/TEWLS ✓ Quality Assurance/Control

✓ SAMS-E ✓ Project Management ✓ Delivery Tracking

✓ Oral/Written Communication ✓ Audits/Assessments ✓ Forklift Operation

- ✓ Information Technology ✓ Record Keeping ✓ Performance Monitoring
- ✓ Time & Workflow Management ✓ IGC Tracking ✓ CMOS