

# Analisa Holden

## **reliable**

Aurora, CO 80011

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7206436723

I am a very reliable, hardworking, kind person. I love problem solving and working as a team. I do well in environments that are fast pace.

Willing to relocate: Anywhere

## Work Experience

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### **Shipping and Receiving**

Haleighs Hope - Denver, CO

August 2018 to January 2021

I processed orders, packaged orders and received pallets. I helped in the lab with bottling and labeling. Input lab orders and answered phones

### **Parts Manager**

McDonald Automotive - Denver, CO

July 2012 to August 2018

I ordered parts, assisted shipping and receiving, answered phones, helped customers with parts ordering, assisted techs and service writers

### **Shipping and Receiving**

## Education

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### **High school diploma**

Columbine High School - Littleton, CO

August 2008 to June 2012

### **None**

## Skills

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- Laboratory Experience
- Load & Unload
- Order Picking
- Shipping & Receiving
- Warehouse Experience
- Microsoft Word
- Delivery Driver Experience

- Microsoft Office (2 years)