



Transfer Request

Employee Name: Ana Batalu

Date: 12/6/17

Current Shift/Dept.: 1st North

Shift Requesting: 2nd North

Reason: Daycare issues

Date of Requested Transfer: 12-11-17

Office Use Only

Attendance: Improving

Work Performance: PR on 11/20/17 score 4.5

Available Opening: Yes

CMG Approval: Kelsey Sikkink

Department Manager Approval: M Schumacher

Work Restrictions: N/A

Current Wage: \$12.00 New Wage: NA

Hire Date: 8/21/17

09/2011

HR Initials

 JS