

ADAM AMIOT

233 Yank Ct. Lakewood, Colorado 80228

701-200-8246 ~ amiotad@gmail.com

SUMMARY

Result-oriented and highly organized professional with the ability to manage multiple projects and consistently meet deadlines via excellent research, time management, conflict resolution, practical decision making and identifying key issues.

TECHNICAL PROFICIENCIES

Software/tools: Microsoft Word, Excel, PowerPoint, Outlook, Internet Explorer, Apple Macintosh, Microsoft NT/XP, and NMR

EDUCATION

Minnesota State University, Moorhead, MN

BA in Criminal Justice, May 2013

Courses included: Constitutional Law: Institutional Powers and Constraints, Sociology of Courts, Delinquent Behavior, Alcoholism and Drug Abuse, Sociology of Law Enforcement, Community Corrections, Seminar in Criminal Justice

Minor in Chemistry, May 2013

Courses included: General Chemistry with Laboratory I and II, Organic Chemistry with Laboratory I and II, Physical Chemistry with Laboratory, Inorganic Chemistry with Laboratory I and II

PROFESSIONAL EXPERIENCE

T.E.M Industries

Self Employed Construction Operations Manager (2006-current)

Responsible for quality control and managing material waste to ensure task is completed within the specific parameters. Work independently without supervision to meet deadlines and expectations. Build relations with other sub-contractors to ensure completion of the job precisely.

Key Achievements:

- Widely known for integrity and high quality results— repeatedly win business and develop a loyal customer base for providing excellent work.
- Verifiable reputation for consistently completing all projects on time and within budget— personally manage and coordinate all necessary manpower, materials and equipment, and provide daily supervision of progress.
- Expert in using time and cost saving methods, and latest equipment— resourceful in developing construction methods that are efficient and cost-effective, and in maintaining up-to-date equipment.

RESEARCH/DATA ANALYSYS EXPERIENCE

Inorganic Boron Research: Attempted to synthesize a catalyst for the release of Hydrogen to be used as a fuel source that has never been successfully synthesized before. It was later presented at the Student Academic Conference.