



## Transfer Request

Employee Name: Amina Ali

Effective Date: 9/5/19

Current Shift/Dept.: 2<sup>nd</sup> N QA

Shift Requesting: 2<sup>nd</sup> N Production (will fill in for QA when needed)

Reason: Going back to school

Employee Signature: \_\_\_\_\_

Office Use Only

Attendance: Great

Work Performance: PR on 10/22/18 score 4.63

Available Opening: Yes

CMG Approval: Kelsey Sikkink

Department Manager Approval: M. Schumacher / Amina Ali

Work Restrictions: N/A

Current Wage: \$14.49 New Wage: \$14.49/hr

Hire Date: 10/19/16

09/2011

HR Initials W