

CORPORATE MANAGEMENT GROUP



Employment Application

Office Hours: 9am-4pm Mon-Thur, 9am-3pm Fri

Office Number: 507-923-4955

Office Address: 3707 Commercial Dr. SW Rochester, MN 55902

12/11/18
12

Applicant Information

(APPLICANTS MAY BE TESTED FOR ILLEGAL DRUGS AND A BACKGROUND CHECK WILL BE COMPLETED)

Please fully complete pages 1-3

Full Name: (Last Name, First Name) Nelson, Amanda Date: 12/10/18

Address: (Street Address) 239 Cedar St (Apt. /Unit #) _____

(City) Dexter (State) MN (ZIP Code) 55926

Phone: 507-219-9608 Email: mjayynelson@gmail.com

Social Security No. 476-27-8771 Date Available: _____

Position Applied for: Production Desired Salary: _____

Shift Available to work: ___ 1st ___ 2nd ___ 3rd Employment desired: Full-Time ___ Part-Time

Are you authorized to work in the U.S.? Yes ___ No

How did you hear about us? Indeed Referral Name: _____

If under 18, please list age: _____

Do you have responsibilities or commitments that will prevent you from meeting specified work schedules? No ___ Yes

• Weekend work.

Education				
Type of School	Name of School	Location (Complete Mailing Address)	Number of Years Completed	Major & Degree
High School				
College				
Bus. Or Trade School				
Professional School				

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Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for reference? Yes No

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for reference? Yes No

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for reference? Yes No

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for reference? Yes No

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: 

Date: 12/10/2019

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PLEASE READ CAREFULLY APPLICATION FORM WAIVER

In exchange for the consideration of my job application by Corporate Management Group, Inc.,

I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements and the like as they may exist from time to time, or other company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Corporate Management Group, Inc. (CMG), or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by an officer of CMG. Both the undersigned and CMG may end the employment relationship at any time, without specified notice or reason. If employed, I understand that CMG may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts will result in my disqualification from consideration for employment or, if discovered after I begin employment, will result in my termination. I hereby give CMG permission to contact schools, all previous employers (unless otherwise indicated), references and others and hereby release CMG from any liability as a result of such contact.

I understand that a comprehensive background check may be conducted to determine my eligibility for hire by CMG. This may include but is not limited to, investigations of criminal and/or conviction records, driving records and/or a drug screen test as required by clients, government regulations or by CMG policies.

I release CMG and other persons or entities from any claims that might be based on CMG's decision to conduct a background check.

I understand that, in connection with the routine processing of your employment application, CMG may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics and mode of living. Upon written request from me, CMG will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I further understand that my employment with CMG shall be probationary for a period of ninety (90) days and further that at any time during the probationary period or thereafter, my employment relationship with CMG is terminable at will for any reason by either party.

Signature of applicant

Date: 12/10/18

12/10
1030A

Amanda Nelson

Dexter, MN 55926
mjayynelson@gmail.com
(507) 219-9605

Authorized to work in the US for any employer

Work Experience

Dayside Crew

McDonald's Courtesy Corporation - Rochester, MN
April 2018 to Present

Customer Service, Take orders, Use headset for drive-thru, Bag customers food, Handout Food, Maintain cleanliness of lobby, Make Drinks, Resolve customers issues, Stock daily front counter and drive-thru supplies

Customer Service Representative

Pace International - Rochester, MN
June 2016 to August 2016

Contact potential buyers and sellers and create appointments for Dish for direct home account and sell equipment for dish outdoors portable antenna and receiver that you can take with you anywhere on the go

Sandwich Artist

Subway - Rochester, MN
October 2015 to June 2016

Make sandwiches, inventory, cash drops and cash outs, utilizes pos for inventory, sales, cash drops, and labor reports, bake bread, prepare fixings for sandwiches, cover when someone calls in or needs extra assistance.

Video Repair Representative 1

Charter Spectrum Residential - Rochester, MN
November 2014 to June 2015

Troubleshoot customers cable related issues over the phone, processed install upgrades and payments, Special Initiative Team, DSG team, data entry for repairs, billing, account authentication, and account access per charter communications guidelines, Sales, Microsoft excel spreadsheets & PowerPoints for the purpose of training new team members & creating training documents & tracking sales records, Microsoft Outlook for main point of communication between coworkers, supervisors, managers, and employees in different departments involving being able to search for emails, attach screenshots and different documents.

Line Technician

Pace Dairy Foods - Rochester, MN
September 2014 to November 2014

Assure production line runs smoothly, report to supervisor and issues, track production rates, repair any minor issues with labeling, slicer, packager, or the line

Line Technician

Benchmark Electronics - Rochester, MN
July 2014 to September 2014

Built military and medical grade electronics
Data entry on different parts, machines or devices built

PCA/Caregiver

Shalom House - Rochester, MN
November 2013 to August 2014

Did daily cares including but not limited to showering, dressing, medication insulin and oxygen administration, daily activities, transportation to appointments etc.

Education

High school or equivalent

Mayo High School - Rochester, MN
September 2008 to May 2012

Skills

Microsoft Office, Adobe, Microsoft Outlook, Windows 10, Windows 7, Windows Xp, Data Entry, Phones, Medical Terminology, Money Handling, Inventory, Account Management

Name: Amanda Nelson

Achoo!

By Cynthis Sherwood

Achoo! We all sneeze sometimes. Sneezing is a reflex that your body does automatically. That means you cannot make yourself sneeze or stop one once it has started. When you sneeze, your body is trying to get rid of bad things in your nose, such as bacteria. You have extra germs when you have a cold, so you sneeze a lot more. You might also sneeze when you smell pepper!

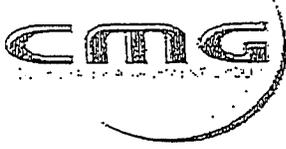
Inside your nose, there are hundreds of tiny hairs. These hairs filter the air you breathe. Sometimes dust and pollen find their way through these hairs and bother your nasal passages. The nerves in the lining of your nose tell your brain that something is invading your body.

Your brain, lungs, nose, mouth and the muscles of your upper body work together to blow away the invaders with a sneeze. When you sneeze, germs from your nose get blown into the air. Using a tissue or "sneezing into your sleeve" captures most of these germs. It is very important to wash your hands after your sneeze into them, especially during cold and flu season.

Do you ever sneeze when you walk into bright sunlight? Some people say that happens to them often. Scientists believe the UV rays of the sun irritate the nose lining of these people so they sneeze.

If someone nearby sneezes, remember to tell them "Gesundheit!" that is a funny-looking word which is pronounced "gezz-oont-hite." It is the German word that wishes someone good health after sneezing.

1. Why do people sneeze?
 - a. The tiny hairs in your nose tickle
 - b. Your body is trying to get rid of bad things
 - c. You can make yourself sneeze when you want to
2. What are the 3 parts of your body that work together with your upper body to sneeze?
 - a. Hand, Elbow, Shoulder
 - b. Ankle, Knee, Hip
 - c. Brain, Lungs, Mouth, nose
3. What other things can make you sneeze?
 - a. Pepper, Sun, Dust, and Pollen
 - b. Water, Pop, Flowers, Trees
 - c. Salt, Seasonings, Meat, Fruit
4. What is a German word that people often say to someone that sneezes?
 - a. Good Job
 - b. Gesundheit
 - c. Hang in there
5. What should you do after your sneeze into your hands especially during cold and flu season? (This should also be done in the production area!)
 - a. Wipe them with a tissue
 - b. Nothing
 - c. Wash your hands



Preliminary Questions

For CMG use only

Name: _____

Date: _____

1. If hired are you willing to take a drug test? YES
2. Do you have any known food allergies to soy, wheat, peanuts, or milk? NO
3. Are you able to work with pork? YES
4. Which plant do you prefer? _____
5. What shift to you prefer? _____

To be completed during or after interview

Date of interview 12/10/18

Have you ever been convicted of a crime? Yes No _____

Explain

Incident felony check forgery - ex boyfriend took checks, blamed me, I took the fall - Granted probation 4 years early in July - 6 year sentence.

Employee Signature [Signature]

Interviewer Signature _____

5th degree Gross misdemeanor possession - Someone's pipe was found in my car. I was unaware it was there when agreeing to a search. I was at fault because it was my vehicle. Stay of adjudication - phone reporting probation 1 year till July 2019