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**Amanda M. Grover**  
 P.O. Box 312  
 Preston, MN 55965  
 507-951-8637

**Summary:**

Experienced business professional seeking full-time opportunity. Strong work ethic, customer service and team focused, great attention to detail, flexible, and skilled problem solver. I am also looking at different career opportunities.

**Experience:**

- 5 years experience working within the County system as a financial worker
- 8 years experience in the banking industry

These positions require a high level of customer service, teamwork, flexibility, creative problem solving and financial accuracy.

**Employment History:**

Olmsted County, Rochester, MN

11/2009-08/2012

**Eligibility Specialist**

- Responsible for processing applications for financial assistance, interviewing clients and determining eligibility for multiple programs.
- Selected for additional duties including testing of a new phone banking system and serving as a computer liaison to support team members. These projects were completed successfully while also performing my day-to-day duties.

Mower County, Austin, MN

03/2008-11/2009

**Financial Worker**

- Responsible for processing applications for financial assistance, interviewing clients and determining eligibility for multiple programs.

Root River State Bank, Chatfield, MN

09/1999-2/2008

**Teller/Customer Service**

- Responsible for assisting customers with their daily transactions, opening new accounts, end of day processing and computer system backup.

**References: 507-328-6500 for each reference. Extensions provided along with personal numbers:**

Joyce Skejje, co-worker and supervisor at Olmsted County. Ext 6329. 507-251-7741  
 Jodi Schutz, co-worker at Olmsted County 507-884-0001. Currently with Dodge County.  
 Ozdana Juma, co-worker at Olmsted County. Ext 6373. 507-261-0934