

Alliyah Truesilver

Boulder, CO 80305

alliyahtruesilver@gmail.com

7203635275

Authorized to work in the US for any employer

Work Experience

Machine Operator

CanSource - Longmont, CO

January 2021 to Present

Operated a machine that sleeved beverage cans and prepared the cans for shipping. Partnered as half of a 2-person team.

Campus Events Assistant

CSM

August 2019 to December 2019

Staffed main desk in the student center and provided excellent customer service. Assisted in AV set up for events and maintained a clean and welcoming student center.

Summer Conferences Assistant

CSM

May 2019 to August 2019

Prepared college dorms for guest use. Greeted and assisted guests with checking in and out of rooms. Provided excellent customer service.

Library Volunteer

DENVER PUBLIC LIBRARY - Denver, CO

June 2016 to July 2018

Organized and coordinated crafts projects for youth with coworkers.

Education

College

Red Rocks Community College - Lakewood, CO

January 2021 to May 2021

College

Colorado School of Mines - Golden, CO

August 2018 to December 2019

High school diploma

Abraham Lincoln High School - Denver, CO

August 2014 to May 2018

Assessments

Attention to detail: Inventory — Highly Proficient

December 2020

Applying systematic processes for managing and storing products and merchandise.

Full results: [Highly Proficient](#)

Customer focus & orientation — Highly Proficient

December 2020

Responding to customer situations with sensitivity

Full results: [Highly Proficient](#)

Supervisory skills: Motivating & assessing employees — Highly Proficient

December 2020

Motivating others to achieve objectives and identifying improvements or corrective actions.

Full results: [Highly Proficient](#)

Attention to detail — Highly Proficient

November 2020

Identifying differences in materials, following instructions, and detecting details among distracting information

Full results: [Highly Proficient](#)

Customer service — Expert

August 2020

Identifying and resolving common customer issues

Full results: [Expert](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.