

Alfredo Teixeira

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Summary:s

- Experienced professional with 10+ years in Warehouseg Industry.
- Responsible for receiving, dinspecting and prioritizing distribution of goodsi, materials, supplies. Ur
- Experienced in transferring materials to and from storage area in accordance with established procedures per cGMP and OSHA Guidelines.
- R
- Experienced in loading trucks for shipment using forklift (sit-down, stand up) and pallet jack; ability to lift 50+ lbs.
- Performs physical inventory, relocation and consolidation of stock.
- Experienced in monitoring and maintaining H2O Nitrogen Tank system for MFG support.

Skills:

- QA Inspection
- Packaging Operator
- Inventory
- Picking/Packing
- Forklift Certified, Shipping / Receiving
- RF Scanner
- F.D.A Regulation / S.O.P
- Material Handler
- Cleanroom Experience
- Autoclave
- Great Plain and Eclipse Inventory System

Education:

Brockton High School, Brockton, MA
High School Diploma,

Jun 2006

Professional Experience:

Unicom Engineering, Canton, MA
Stockroom Clerk II

Sep 2016 – Jun 2017

- Monitors receipt of manufacturing work orders (MO's).
- Monitor and control Inventory in stockroom.
- Perform daily cycle count.
- Restock packaging area.
- Maintain stockroom organize and clean.
- Receive Incoming materials.
- Load and unload trucks.
- Issue materials For Assembly.

Vericel Corporation (Sanofi), Cambridge MA

May 2015 – Nov 2015

Material Handler/ MFG Support

- Receives, inspects and prioritizes distribution of goods, materials, supplies.
- Delivers packages and goods to appropriate department or individual.
- Ships goods and materials in accordance with Dept.of Transportation (DOT) regulation.
- Creates shipping documents for domestic and international shipping
- Transfers materials to and from storage area in accordance with established procedures per cGMP and OSHA Guidelines.
- Performs physical inventory, relocation and consolidation of stock.
- Document all transactions / movements and perform physical inventory checks and reconciliations.
- Brings deviations in process protocols to supervisor's attention.
- Reviews and records physical inventory of stock items.
- Responsible for the media preparation.
- Ensure accuracy and Integrity of data entry in GP system.
- Operate Autoclave.
- Monitor and Maintain H2o Nitrogen Tank system for MFG support.
- Sanitize manufacturing cleanroom daily per cGMP.
- Support manufacturing in the craft of Carticel and Epicel.
- Perform Incoming biopsy Inspection.

- Communicate with buyers daily on Inventory shortage.
- Remain current on all training requirements and skill training.

Sonepar Northeast Electrical Distributors Brockton MA
Order Selector/ Material Handler

Jul 2014 – May 2015

- Pick, Pack Item using RF Scanner and Pick totes.
- Complete paperwork, documentation and data input in accordance with established procedures.
- Operate all equipment in a safe manner and perform job duties safely and accurately.
- Load trucks with shipments for delivery to customers.
- General maintenance / Maintain Work area cleaned at all time
- Knowledge of forklift operations and warehouse equipment (PIT Certified).
- Perform Inventory Count and Ability to lift and move at a fast pace.

Lyne Laboratories, Brockton, MA
Compounder Level II

Aug 2011 – Apr 2014

- Responsible for the compounding of all products in accordance with GMP and batch record.
- Weight raw materials for each manufacturing batch.
- Perform daily manufacturing checks of the Purified Water, USP system.
- Pull batch samples for QC lab and packaging department.
- Document all manufacturing activities using GMP.
- Inspect and set up equipment for manufacturing use and complete card tagging and cleaning logs for current equipment used status.
- Perform sampling of Inspection for Qc lab.

Equal Exchange, West Bridgewater, MA
Distribution Specialist/ Material Handler

Jul 2009 – Oct 2010

- Shipped packages to domestic destinations using various shipping methods including UPS world ship.
- Installed protective devices such as bracing, padding or strapping to secure package and prevent shifting or damage to items.
- Selected all orders using job order sheet.
- Loaded trucks for shipment using forklift (sit-down, stand up) and pallet jack; ability to lift 50+ lbs..
- Certified to operate forklift and Order picker.
- Conducted inventory count + RF Gun Experience.
- Received incoming products and returned to shelves.
- Ensured Quality Control Inspection before each item is package.
- Completed miscellaneous projects assigned by warehouse supervisor and manager.
- Assisted with warehouse cleanliness

Braintree Labs, Holbrook, MA
Machine Operator

Feb 2009 – May 2009

- Set up and operated high speed packaging powder filling equipment in a pharmaceutical manufacturer.
- Packaged goods, compiled items for orders, entered information into system, etc.
- Fill out production reports and signed off on finished materials.
- Familiar with GMPs and FDA regulations
- Responsible for a variety of quality functions ensuring that standards are being achieved.
- Inspected products at end of line, ensuring correct quantities and information was on labels according to work order specification.
- Operate and set up volpack packaging line.

NutraMax Products, Brockton, MA
Lead Quality Control Inspector

Mar 2005 – Jan 2008

- Inspect product from the cooking, wrapping, and packaging process using AQL standards.
- Release product per QC lab for wrapping and packaging purposes.
- Release production lines by verifying cleanliness of line and presence of correct materials per Bill of Materials or Batch Record.
- Perform finished product testing
- Communicate issues with Manufacturing, Production, and QC Lab.
- Perform daily calibration of scales and machine operation.
- Verify lines daily for the proper materials and product per the BOM or Batch Record.
- Complete Non-Conformance Reports for non-conforming materials or product.
- Release Quarantine and reject products.

- Maintain and assure that all finished product retain samples are collected, labeled properly, then stored and logged for each product lot code manufactured.
- Responsible for the inspection and disposition of finished product prior to release to shipping.
- Responsible for the data entry of conditioning and humidity in the manufacturing facility.
- Assure that all batch record and logbook documentation used in the manufacturing.