

Alexis Medina

Fort Collins, CO

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Motivated, personable, and enthusiastic with an influential ability to encourage others. Talent for quickly learning what is expected of me - providing hard work ethics in the process. I have the ability to be diplomatic and tactful with professionals, and non-professionals at all levels. Demonstrate team player, and leadership abilities. These are the skills that allow me to be an asset to any company.

WORK EXPERIENCE

Resident Assistant

Atria Senior Living - Longmont, CO - 2016-12 - 2017-06

Attentive to requests

- Sensitive the needs

bathed, groomed, assisted to and from meals

Assembler

American education products - 2015-02 - 2016-05

was packaging and assembling work products. made sure everything was clean. used shrink wrapping.

EDUCATION

High School Diploma in schools

Fort Collins High School

High School Diploma

Connections Academy

General Education Diploma

College America

Lincoln Center

ADDITIONAL INFORMATION

Skills

- Computer literate
 - Word Perfect
 - Power Point
- Internet Literate
 - Navigate for information
 - Learn pertinent information
- Quick Learner
 - Listen attentively
 - Do what is expected
- Customer Service