

Alexis Brookshire

Denver, CO ● 937-718-5869 ● lexpdition@yahoo.com

Objective:

Interesting in an entry-level position with a growing company to utilize my customer service and problem-solving skills.

Highlighted Skills:

- Microsoft Office Proficient
- Excellent at problem solving
- Point of Sale equipment
- Inventory Management
- Great Customer Service Skills
- Proficient at Multi-tasking
- Cash handling
- Skillful at time management

Experience:

Juices Unlimited Dayton, OH

Warehouse/loader

Jan 2019 to Sep 2019

- Received, rotated, processed, incoming new inventory.
- Cleaned and Stocked warehouse.
- Checked to ensure that appropriate changes were made for daily orders and rechecked for quality.
- Loaded and unloaded varies trucks for daily routes.

Food Depot, Marietta, GA

Butcher/Inventory Stocker

Sep 2016 to Feb 2018

- Received, rotated, processed, cut, packaged, and priced meat, chicken, and seafood inventory.
- Cleaned and Stocked showcase inside store.
- Checked to ensure that appropriate changes were made to resolve customers' problems.
- Process and priced special orders for customer and with dealt any question or concerns of customers.

JJ's Fish and Chicken, Dayton, OH

Cook/Cashier

Mar. 2014 to 2019 still employed

- Placed orders, took call-in orders received, rotated, and stocked inventory
- Kitchen preparation, cooked and packaged customers orders
- Was responsible for keeping, cooler, kitchen, and lobby area sanitized and cleaned.

Shell Gas Station, Dayton, OH

Store clerk

Jan 2014 to Oct 2014

- Stocked and rotated inventory
- Operated cash register for inventory inside store and dispense gas to customers outside.
- Responsible for maintaining, cleaning, and keeping a safe and hazard free work environment

Middle Eastern Deli, Dayton, OH

Butcher/ Cashier

Jun 1998 to Dec 2013

- Duties as butcher - skilled in cutting lamb, beef, pork, and chicken
- Skilled in using table saws, meat grinding machines and single edge knife

- Duties as a cashier - Balancing register, inventory, cooking, cleaning, kitchen prep, telephone etiquette, and recording customer accounts

Education: High school graduate currently pursuing a Private Pilot License and a degree in Aviation Science.