

Alexandria Romero

Gender : Female
Contact No. : 7192815484
Email : alexFmR@msn.com
D.o.B : 17-Sep-1991
Languages : English
Address : 1931 W 11TH St #259

Experience Details:

Organization : First source
Position : Web support group health Kaiser Permanente
Duration : 27-Dec-2016 To 20-Mar-2017
Location : 5725 Mark Dabling Blvd
Salary : 10.00
Job Responsibilities : Web support, Password reset, Incoming calls, Hippa/PCI compliance, , Rebooting/re syncing online accounts, Website Assistance, General Billing, Payments Options, , Informing customers on Group health/kaiser permanente General plans, and case specific plans, Updating customer personal information.

Organization : CONVERGYS
Position : PST Customer Service
Duration : 05-Nov-2012 To 04-Feb-2015
Location :
1228 East Orman Ave.
Salary : 9.00
Job Responsibilities : Payments Options, General Billing, Basic Troubleshooting. Scheduling Tech Appointments, Upgrading/downgrading account services, Managing customer complaints and Reimbursement when necessary, DE escalating calls.

Organization : Rms/IQOR
Position : Customer Service
Duration : 08-Aug-2011 To 01-Apr-2013
Location : 317 N. Main St
Salary : 11
Job Responsibilities : Explained general billing, Payments Options, collections, Updated Account information, Hippa Certified, PCI compliance, Skip tracing.

Organization : No Organization
Position : Child Care
Duration : 01-Aug-2011 To 01-Jan-2014

Location : Pueblo, CO
Salary : various salary
Job Responsibilities : Provided/ Planned daily learning activities, Food Preparation, cared for ages infant to age 7. Provided continuous supervision to children during indoor and outdoor activities and created and maintained safe learning and playing environments. Organized and executed activities schedules, developed and reinforced daily routines, and taught children good hygiene habits. Observed and documented childrens behavior and progress, and provided written and verbal updates to parents; notified parents of potential behavioral issues,

Organization : Self Voluntary
Position : Elderly care and assistance
Duration : 11-Jan-2006 To 11-Jan-2009
Salary : none
Job Responsibilities : Provided daily assistance, cooking, cleaning, assisted with physical daily , routines. Ensured companionship.

Reference Details:

Reference Name : Antoinette Gallegos
Reference Details : Previous Boss
Reference Contact no : 7197171098
Reference Email : Easiah1990@gmail.com

Reference Name : Anna Deleon
Reference Details : Previous Coworker/Trainer
Reference Contact no : 7192421720
Reference Email : Downingadeleon3@gmail.com