



# ALEXANDER BOONE

Westminster, CO

720.484.0938

Email: [zandoferson@gmail.com](mailto:zandoferson@gmail.com)

LinkedIn: [linkedin.com/in/alexander-boone-915517188/](https://www.linkedin.com/in/alexander-boone-915517188/)

---

## ABOUT ME

Proven talent for aligning business strategy and objectives with established accounting and economics paradigms to complete tasks accurately, on time, and exceed client expectations. Growth-focused thought leader with expertise spanning mathematics, data management, customer service, administration, project management, and process improvement. Exceptionally dedicated professional with keen communication, organizational, and analytical skills, as well as time management, attention to detail, and problem-solving expertise.

---

## EXPERIENCE

### **Pricing Coordinator, Empire Distributors, October 2021 - December 2023**

*Denver, CO*

- Charted successful course of providing comprehensive support regarding all aspects of pricing in Colorado to the Vice President of Sales.
- Demonstrated expertise in organizing supplier deal and price grids to ensure accuracy and accessibility.
- Utilized Vistex pricing and chargeback software to manage pricing and deal data on a daily basis.
- Facilitated the collection and organization of supplier support approvals via email to align pricing with supplier goals as well as the company's.
- Oversaw on- and off-premises pricing across all divisions as well as depletion allowances and free goods deals using the Vistex deal workbench.
- Assembled, published, and stored price books in shared folders for easy reference and accessibility.
- Communicated new pricing information to a 30-person sales force through email and voicemail to ensure seamless implementation.
- Addressed pricing and deal inquiries from the sales team in a timely manner to support their efforts.
- Evaluated monthly chargeback accruals to ensure a high level of accuracy and compliance.
- Generated end-of-month supplier chargeback invoices to ensure timely and accurate billing.
- Conducted thorough investigations into disputed chargeback invoices, effectively resolving discrepancies.
- Completed additional tasks as delegated by the Purchasing/Logistics Manager, including inspecting receiving reports to determine new products needing pricing set up, as well as entering orders to continuously keep sample room inventory stocked.

### **Service Ambassador, Target, June 2019 - September 2019**

## *Westminster, CO*

- Provided exceptional customer service by warmly greeting customers and addressing inquiries, facilitating orders, processing refunds or exchanges, and accurately recording payment details, addresses, and phone numbers for seamless execution.
- Acted as a reliable point of contact by offering guidance and support to promptly meet customer needs and resolve any issues.
- Engaged with customers in a friendly and helpful manner, ensuring a positive shopping experience.
- Collaborated with team members to uphold Target's service standards and contribute to a welcoming and customer-focused environment.

## **Accounts Payable Clerk, Gnathodontics**, June 2013 - August 2015

### *Lakewood, CO*

- Inputted invoices for payment with strong attention to accuracy and detail and expensed items to the correct general ledger accounts.
- Coded invoices for inventory items with the correct inventory numbers to ensure records accuracy.
- Conducted monthly inventory counts and efficiently recorded adjustments as necessary, contributing to the accuracy of inventory records and financial reporting.
- Utilized strong organizational skills to efficiently manage invoice processing, prioritizing tasks to meet payment deadlines and maintain vendor relationships.
- Collaborated effectively with cross-functional teams to resolve discrepancies and streamline invoice processing workflows, optimizing efficiency and accuracy in accounts payable operations.

## EDUCATION

---

Southern New Hampshire University, Expected October 2024

Master of Science (M.Sc.) in Accounting

- Relevant Coursework: Cost Accounting, Auditing, Advanced Auditing, Federal Income Tax of Corporations and Partnerships, Federal Taxation of Individuals, Financial Reporting I, Financial Reporting II, Financial Reporting III

University of Colorado, 2021

Bachelor of Arts (B.A.) in Economics and Astronomy (Double Major)

## AWARDS AND HONORS

---

- Two-time Competitor in Teen Master National Bowling Competition, 2015 and 2016
- Champion Bowler, Winner of Wendell White Championship Mile High Tour Stop Local Tournament, 2015

## AFFILIATIONS

---

- Member of the United States Bowling Congress (USBC)
- Led 2014-2017 High School Bowling Team to State for 4 years, placing second 2017 and anchoring team for a 290 Baker Game in the District Tournament

## ADDITIONAL INFORMATION

---

**Technical Proficiencies:** Microsoft Office (Word, Excel, PowerPoint, Outlook, Access,

Publisher), G Suite, Dropbox, R, STATA, Zoom Meetings, Sage Quantum 50 Accounting Software

**Interests:** Film/TV, Games, Bowling, Golf, Baseball, Football, Basketball, and Hockey, Music/Concerts