



# Reichel Foods, Inc. Employee Warning Notice

SC0014FO  
R: 2  
Page 1 of 1

### Employee Information

Date: 5/30/13  
Employee Name: Albino Mancillig  
Job Title: Production Worker  
Manager/Supervisor: B. Smith

### Type of Warning

Verbal Warning   
Written Warning   
Final Warning

### Type of Offense

Tardiness/Leaving Early   
Absenteeism   
Violation of Company Policies   
Substandard Work   
Violation of Safety Rules   
Rudeness to Customers/Coworkers   
Other

### Details

Description of Incident (Describe incident and list the date, time, and any witnesses present)

9:20pm 5/29/13  
Albino M. picked an empty tote and threw it. The tote hit the <sup>BO</sup> front empty rack and landed on the floor in MV2/Rotary room.

Plan for Improvement:

He said he needs to be patient not understanding his surroundings. Also he shouldn't be throwing objects.

Consequences of Further Infractions:

Suspension and written up

### Acknowledgement of Receipt of Warning

By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your manager/supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning.

Employee Signature

Date

5-30-13  
Date

Manager/Supervisor

Witness Signature (if employee understands warning but refuses to sign)

Date