

Albert Gordillo
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Objective: Self starter, good work ethic and capable of taking general directions and completing work effectively and accurately.

Education:

01/2001 GED- Emily Griffith Opportunity School

Work Experience:

12-2013/3/2018 Omni

Boulder, Co Press Operator

**6-2012/10-2013 Great Big Color, Denver, CO
Pressman**

Meet all deadlines and assisted other depts

Operate Press GS

**Prioritized work load in order to meet deadlines
Assisted other departments as needed**

**6-2007/6-2012 A&D Draft Aid (ABC Imaging),
Denver, CO Large/Small Format Operator**

**Provided efficient and friendly customer service
Assisted other departments as needed**

**Operated various shop machinery (copiers,
scanners, and printers)**

**Used computer skills to edit, format, reformat
and creating color and black and white projects.
Prioritized work load in order to meet deadlines
Manipulate files via FTP sites**

**5-2006/5-2007 Mercury LDO. Denver, CO Large
Format Operator**

**Operate oversized printers- Oce, Nuvera, Xerox
etc.**

**Assist others with office duties such as mailing,
invoicing and filing Provided efficient and**

friendly customer service

Shipping and receiving, worked as driver part time Prioritized work load in order to meet deadlines

**2002-2005 Romero's Copy Shop, Denver, CO
Operator/ Office Assistant**

Managed all shipping and receiving for company's inventory and job output Assisted others in departments as needed

Operated various shop machinery and some office duties

Used computer skills to edit, format, reformat and creating color and black and white projects.

1996-2002 John Phillips Printing (Print Shop Plus, Denver, CO Machine Operator/ Supervisor/ Lead Bindery

