

Albert Hilliard

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Summary of Qualifications

- 10+ years in General Labor and Construction
- Maintaining and Establishing Interpersonal Relationships
- Heavy Machine Operation
- Fork Lift Experienced
- Inventory and Stock
- Hand Tool Operation
- Performing General Physical Activities
- Ability to Lift 50+ Pounds
- OSHA Trained
- Making Decisions and Solving Problems
- Organizing, Planning, and Prioritizing Work
- Communicating with Supervisors and Peers
- Motivated and Reliable
- Punctual and Responsible
- Quick to Learn

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- **Professional Work Experience**
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- **Janitorial/Dishwashing**
- Cleaned building floors by sweeping, mopping, scrubbing, or vacuuming.
- Cleaned windows, glass partitions, or mirrors, using soapy water or other cleaners, sponges, or squeegees.
- Mowed or trimmed lawns or shrubbery, using mowers or hand or power trimmers, and clear debris from grounds.
- Maintained kitchen work areas, equipment, or utensils in clean and orderly condition.
- Placed clean dishes, utensils, or cooking equipment in storage areas.
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- **General Labor/Production**
- Examined meat products to verify conformance to quality standards.
- Operate machinery used in the production process such as scales and knives.
- Trained new hires and supervised work activity.
- Packed and stored materials and products.
- Counted finished products to determine if product orders are complete.
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- **Inventory/Stock**
- Packed and unpacked items to be stocked on shelves in stockrooms and warehouses.
- Provided assistance or direction to other stockroom, warehouse workers.
- Stored items in an orderly and accessible manner in warehouses.
- Cleaned and maintained supplies.
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- **Education**

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- High School Diploma
- Auto Body

Prairie High School, New

Aims Community College