

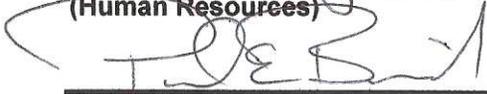
PAYROLL CHANGE REPORT

Today's Date: <u>11/1/2019</u>	Effective Date: <u>12/2/2019</u>
Hire Date: <u>5/28/2019</u>	Hours Worked: <u>6 Months</u>
Employee's Name: <u>Ajulu Ochan- 2nd Shift</u>	
Department: <u>Flow Wrap Operator</u>	

CHANGE (S)		FROM	TO
X	Rate	\$12.25 <u>12.60</u>	\$12.75 <u>13.10</u>
	Shift Differential	\$0.50	\$0.50
	Total	\$12.75 <u>13.10</u>	\$13.25 <u>13.60</u>

REASON (S) FOR THE CHANGE (S)						
Seniority Increase (Circle One)	3 Month	6 Month	1 Year	18 Month	2 Year	Annual
Merit Increase						
Other-Job Transfer/Promotion Increase						

ADDITIONAL COMMENTS
One Unexcused Absence

Authorized by: <u></u> (Department Manager)	Date: <u>11-4-19</u>
Guideline verified: <u></u> (Human Resources)	Date: <u>10-30-19</u>
<u></u> (GM Authorization)	Date: <u>11/5/19</u>

CMG
 12-2-19
 New
 11-6-19



EMPLOYEE PERFORMANCE REVIEW

Name:	Ajulu Ochan	Hire Date:	05/28/19
Department:	Flow Wrap	Evaluation Period:	6 Months

Performance Evaluation	Excellent	Good	Fair	Poor	Comments
Job Knowledge	X				
Productivity		X			
Work Quality		X			
Work Consistency		X			
Cooperation		X			
Attitude		X			
Initiative		X			
Work Relations		X			
Communication Skills		X			
Dependability		X			
Adherence to Policy		X			
Punctuality		X			
Attendance		X			

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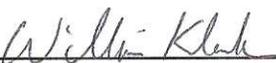
Number of Unexcused Absences: _____

Eligible for Pay Raise: Yes No

Current Rate: \$13.10

New Rate: \$13.60 Effective Pay Period: 12/20/2019

Employee Signature: 

Manager Signature: 

Date Completed: 12-26-19