



# Reichel Foods, Inc.

## Employee Warning Notice

SQ0014FO

R: 2

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### Employee Information

Date: 09/20/2013  
 Employee Name: Ahmed Jamma  
 Job Title: Reichel 1st Shift production  
 Manager/Supervisor: Cameron Johnston, Rich Nelson, Mike S.

### Type of Warning

Verbal Warning   
 Written Warning   
 Final Warning

### Type of Offense

Tardiness/Leaving Early   
 Absenteeism   
 Violation of Company Policies   
 Substandard Work   
 Violation of Safety Rules   
 Rudeness to Customers/Coworkers   
 Other

### Details

Description of Incident (Describe incident and list the date, time, and any witnesses present)

Ahmed Jamma was seen using an illegal knife in production by Alfonso Cerda. He then saw Isabel Basked her if she could get him an approved knife, so she came and got one from me & informed her he's been giving a couple knives & still hasn't reimbursed as for the replacements

Plan for Improvement:

He needs to return the knife to myself or michael/john. Failure to do so will result in further disciplinary action. We just had a RAW Room Meeting about knives just over a week ago.

Consequences of Further Infractions:

1 day suspension & or possible termination

### Acknowledgement of Receipt of Warning

By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your manager/supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning.

Employee Signature

*Ahmed Jamma*

Date

09/21/13

Manager/Supervisor

*Cameron Johnston*

Date

09/20/13

Witness Signature (if employee understands warning but refuses to sign)

Date