



Reichel Foods, Inc. Employee Warning Notice

SQ0014FO

R: 2

Page 1 of 1

SCANNED

Employee Information

Date: 2/18/2013
Employee Name: Aek Thuanthan
Job Title: Plant Warehouse
Manager/Supervisor: Jay Janssen

Type of Warning

Verbal Warning
Written Warning
Final Warning

Type of Offense

Tardiness/Leaving Early
Absenteeism
Violation of Company Policies
Substandard Work
Violation of Safety Rules
Rudeness to Customers/Coworkers
Other

Details

Description of Incident (Describe incident and list the date, time, and any witnesses present)

A pallet of peanuts came over to the plant without being cleaned prior to use in production. Aek unloaded and put the peanuts away but did not clean the dust off of the top of the pallet before putting in the desired bin location for production.

Plan for Improvement:

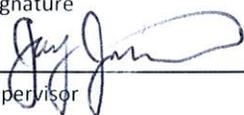
Aek will be checking the tops of the pallets as they come off of the straight truck to ensure they are in proper order for production.

Consequences of Further Infractions:

Further consequences may result in further disciplinary action and up to assignment end.

Acknowledgement of Receipt of Warning

By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your manager/supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning.

Employee Signature  Date 2/18/13
Manager/Supervisor  Date 2/18/13

Witness Signature (if employee understands warning but refuses to sign) _____ Date _____