

Adrian M. Olivas

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Objective

To obtain a position as a CNC Machine Operator in an organization where I can use the skills I have acquired from my current and previous work experience to benefit and refine my knowledge, gain more responsibilities and experience.

Education

- Boulder High School- Obtained High School Diploma 1999
- College Level Advanced Placement Spanish grammar received four out of five
- College Level Advanced Placement Spanish literature received three out of five
- MESA (Minority Engineering Science Association) award. Boulder High took first place both years I participation.

Experience

MACHINIST LEVEL II | MANES MACHINE & ENGINEERING, LLC (FORT COLLINS, CO)

APRIL 2016-PRESENT

- Knowledge of manufacturing processes related to the aerospace industry
- Knowledge of Level I & II CNC equipment capability and daily maintenance
- Skill in performing mid-level math skills efficiently and accurately
- Skill in using measuring tools such as calipers, micrometers and other inspection gauges
- Skill in reading and interpreting documents such as work orders, drawings, internal and customer specifications, manuals, and safety regulations.
- Ability to identify, organize, estimate, and recognize differences or similarities with excellent attention to detail
- Ability to communicate information clearly and directly to co-workers and supervisory personnel
- Ability to define problems, collect data, establish facts, and draw valid conclusions
- Work with Shift Supervisors and Level III Machinist's to continue training and learning the principals and best practices of CNC machining.
- Responsible for the operation of computer controlled machines to perform one or more machine functions on a variety of materials without supervisor.

INDEPENDENT CONTRACTOR, | SELF EMPLOYED (SUPERIOR, CO) **MAY 2006-PRESENT**

Maintenance on multiple properties throughout Boulder County

- Plumbing, Painting, Electrical, Drywall/Patching, Lawn Care, Plant Care, Tree Work, Event Cleanup, Irrigation, Fill-in Supervisor and more.
- Self Starter
- Fill-In Supervisor
- 10 year Customer service experience.

**LEAD FABRICATOR | SAE CIRCUITS INC. (BOULDER, CO)
2008-TO APRIL 2016**

- Oversaw all the production and fabrication of a fast paced, prototype manufacturing circuit boards facility
- Responsible of high speed routing and drilling CNC process
- Responsible of ordering and inventory control with in the fabrication department
- Repair machinery and perform preventative maintenance
- Detect and report malfunctions and out-of-tolerance machining
- Report to production manager and insure that the jobs are being done in a timely manner without sacrificing quality and customer satisfaction.
- Adhere to all safety protocols and safe work practices to reduce likelihood of injury.

**LANDSCAPING | INDEPENDENT CONTRACTOR (SUPERIOR, CO)
MAY 2008- AUGUST 2008**

- Operated all ground and gardening equipment safely and efficiently
- Oversaw general appearance and health of garden plants and trees
- Performed routine lawn and grounds maintenance tasks on a regular basis
- Applied pesticides and fertilizers to grounds and lawns
- Planted new trees and trimmed branches from existing ones
- Planted garden support stakes and installed wire mesh fencing
- Operated lawn irrigation systems on a regular basis
- Adhered to predetermined landscaping designs in all maintenance tasks.

**CAMPUS SECURITY MONITOR | BOULDER VALLEY SCHOOL DISTRICT
(BOULDER, CO)
AUGUST 2004- SEPTEMEBR 2007**

- Routine security work safeguarding the school building against loss and/or damage and other miscellaneous duties as assigned
- Maintained student discipline in and around the school
- Patrolled and supervised student areas, including bathrooms and high traffic areas
- Established a trusting relationship with as many students as possible
- Escorted students with problems or those who violated school rules to the school office
- Assisted the school administration with projects related to school safety
- Performed physical work for extended periods of time, often under stressful circumstances and/or under adverse weather conditions
- Assisted the custodial staff with after school events
- Learned and applied rules, regulations and practices.

**CHILD CARE PROVIDER | BOULDER VALLEY SCHOOL DISTRICT- CASEY MIDDLE SCHOOL (BOULDER, CO)
JANUARY 2000- MAY 2007**

- Supervision of children
- Ensuring health and safety of children
- Activities and clean up
- Supporting Latino families in the Boulder Valley School District
- Required the use of Spanish and English with elementary and middle school aged children.

**EQUIPMENT OPERATOR | VALLEYLAB TYCO HEALTHCARE (GUNBARREL, CO)
2000- 2003**

- Pad department- Produced hi/tech surgical equipment
- Ran computer programs for web machine, rotary machine and the hayssen machine for final packaging of product
- Read technical manuals for running the computer programs
- Trained employees to run web machine.

**ORDER HANDLER/TRADE ORDER FULFILLMEN | LEANIN' TREE, INC (GUNBARREL, CO)
JUNE 1999- 2000**

- Filled customers orders accurately, efficiently, and on-time
- Obtained and read picking ticket, pulled and counted correct quantity and product from shelves, placed product in box for shipment, verified accuracy of order
- Counted and multiplied by packages for box size selection
- Worked on orders that require a lot of lifting
- Completed all material transfer sheets & transactions using bar code scanners
- Followed instructions and adhered to safety measures, policies and procedures, quality, accuracy, and efficiency standards of operation
- Attended work regularly on the job site, working Monday through Friday between 6:30 a.m. and 3:30 p.m. as required. Individually worked with others as part of production team
- Communicated effectively and professionally with team, department, and internal customers as required.

**INDEPENDENT CONTRACTOR | MUSCLE SHOALS CLEANING SERVICES (BOULDER, CO)
1998-1999**

- Washed and maintained the UPS Trucks
- Drove trucks to and from different locations to get them cleaned.

**CUSTOMER SERVICE REPRESENTATIVE | COLORADO CINEMAS
(LOUISVILLE, CO)
1996-1998**

- Ran Concession stand
- Worked ticket booth
- Custodial duties including but not limited to- washing dish, cleaning bathrooms, cleaning movie theaters, mopping and sweeping the reception area
- Providing excellent customer service.

Volunteer Work

Habitat for Humanity a non-profit organization that helps low-income families acquire a home. I helped build houses in Superior, Broomfield, Lafayette and North Boulder.

Skills & Abilities

- CNC Machine Operation: Mazak, Cincinnati Milacron, Feeler, OKK, Okuma, Makino & Decke Maho
- Controller Knowledge: Fanuc & Siemens
- Use of measuring tools: Micrometer, depth gauges & calipers
- Able to read blueprints
- Quality Control Analysis
- Inventory Control
- ISO 9000 Trained
- Bilingual (Spanish)
- Strong attention to detail
- Dependable
- Knowledge in Microsoft & Apple Programs

References on next page.

References

David Butler

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Scott Hammen

Former President/CEO
SAE Circuits
970-290-1490

Bruce Jones

Property Owner/Manager
303-918-9087

Bill Cox

Independent Contractor
303-902-7903

Dr. Leticia de Lozano

Boulder High School, Teacher- Retired
303449-5992

Berta Hernandez

Boulder High School, Community Liaison- Retired
602-809-3634

*Additional References available upon request