

# ADRIAN JACOBO

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Seeking a position as an associate to apply my physical strength, organization skills and general knowledge. To obtain a position and help streamline the ordering and distribution process through my ability to quickly learn on the job.

## EXPERIENCE

FROM 10/2019 – 10/2020

### **WAREHOUSE LEAD, OLD WEST MATTRESS COMPANY**

Responsible for running the bag and flat pack roll, managing 15 employees, ordering supplies, organizing completed product for delivery and meeting warehouse safety standards throughout. Held company wide meeting each morning to include daily goals. Surpassed daily expectations set by management.

FROM 03/2019 – 10/2019

### **CONCRETE FILLER, RINKER MATERIALS**

Responsible for understanding safety guidelines to ensure and maintain quality product production. Inspect pre and post production. Run safety tests.

FROM 03/2018 – 03/2019

### **WAREHOUSE/SHIPPING ASSOCIATE, OLD WEST MATTRESS COMPANY**

Prepare orders by processing requests, pulling completed product, packing appropriately, placing orders in delivery area for pickup and loading trucks in organized matter to ensure proper delivery.

FROM 12/2015- 03/2018

### **WAREHOUSE SUPERVISOR, GLAZ TECH**

Ran cutting line which is the base of operation. Ensured exact dimensions were measured and glass cut to meet customer need. Also ran vacuum crane to move glass safely for delivery. As water jet operator, was able to cut designs into custom requests. Maintained all safety guidelines during the entire process. Also ran fork lift to prepare

orders for delivery.

FROM 01/09-10/2015

**MANAGER, GOMEZ BURRITOS**

Began as a cook, but moved to cashier, maintenance, assistant manager to manager. Responsible for daily operations to ensure quality food production, profitability and overall success for business.

## EDUCATION

03/2020

**PERSUING GED, EMILY GRIFFITH**

Working on attaining GED, however, COVID-19 has delayed this process. Classes/tests are unavailable online.

## SKILLS

- Certified fork lift operator
- Vacuum crane operator
- Great organizational skills
- Leader; work well with others
- Dependable
- Quick learner