



# EMPLOYEE PERFORMANCE REVIEW

Name: Adam Janssen	Hire Date: 03/20/2019
Department: Grinding	Evaluation Period: 3 Months

Performance Evaluation	Excellent	Good	Fair	Poor	Comments
		X			
Job Knowledge		X			
Productivity		X			
Work Quality		X			
Work Consistency		X			
Cooperation		X			
Attitude		X			
Initiative		X			
Work Relations		X			
Communication Skills		X			
Dependability		X			
Adherence to Policy		X			
Punctuality		X			
Attendance			X		

Number of Unexcused Absences: 3

Eligible for Pay Raise:  YES  No

Current Rate:

New Rate:

Effective Pay Period:

Employee Signature: Adam Janssen

Manager Signature: [Signature]

Date Completed: 7/11/2019