

Adam Mincey

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Committed to professionalism in all work assigned, highly organized, will work under strict deadline schedules with attention to detail. Have excellent written, and verbal communication skills, while always striving for excellence in all work assigned. Committed to safety while staying compliant in cGMP environments.

Authorized to work in the US for any employer

Work Experience

Sr. Manufacturing Associate I

KBI BioPharma - Boulder, CO

May 2020 to Present

- Coordinate and perform cGMP manufacturing operations for manufactured biopharmaceutical products, Ensuring the effective use of material, equipment and personnel while making products at the highest quality levels.
- Execute manufacturing processes without supervision, provide work direction to less experienced personnel.
- Act as a shift lead when necessary.
- Secure that daily production targets are met and that next shift are setup for success.
- Install and setup SUF bags for Fermentation.
- install and setup filtration bags for Purification buffers.
- Monitor and Maintain proper set-points and procedures for Downstream/Upstream processes.
- Assist in preparation and completion of column buffer preparations.
- Have in-depth knowledge and expertise in area equipment/systems, as well as independently and fully developed troubleshooting skills of equipment/processes.
- Maintain records to comply with regulatory requirements, cGMP's and SOP's.
- Provide technical input of validation protocols, including development, execution, and summary. Ability to provide technical input into batch record revisions.
- Train area personnel in one or more areas of expertise including advanced skills.
- Responsibilities include hazardous and non-hazardous waste handling.

Manufacturing Technician

Dispersol Technologies Inc - Georgetown, TX

August 2016 to April 2020

- Execute controlled manufacturing activities.
- Assemble and operate equipment.
- Troubleshoot and perform maintenance on equipment.
- Clean equipment, utensils, and facility.
- Dispense controlled materials for controlled activities and testing.
- Assist with warehouse stocking, receiving, and shipping.
- Maintain readiness of materials, rooms and equipment for operations.

- Identify solutions and problem solve technical and operational challenges.
- Document and verify production steps in accordance with manufacturing instructions
- Perform other duties assigned while adhering to operating and safety of company SOPs.
- Routinely write and coordinate SOP's for new equipment, Assist in Calibration, IOQ's, PQ's.
- Perform monthly logbook reviews making sure entries are legible and correct.
- Order all consumables for manufacturing and r&d.

Production Operator II

Par/Endo pharmaceuticals - Irvine, CA

June 2009 to July 2016

Under close supervision, perform a variety of processing duties according to batch record and (SOP's) in the manufacturing department including, but not limited to, weighing of raw materials, granulation fluid bed including GPC5, Oystar Huttlin 200L 600L, Glatt fluid bed GPCD 300/500, Bohle BFC25 Roller Compactor, Vector TFC-220 Roller Compactor, Set-up of compression presses Korsch XL-800 single sided press, Korsch XL-400 Bi-layer press, Korsch XL-100, Bin blending with Bohle bin blender 200,600,800 shell, tablet coating with Acela-Cota 60" pan coater.

- Carry out responsibilities in accordance with the organization's policies, procedures, and state, federal and local laws.
- Report process or equipment problems to supervisor, perform troubleshooting.
- Ensure batch records, equipment logbooks, and other relevant records are current; perform batch record reconciliation.
- Set-up and operate equipment for processing operations.
- Clean and maintains processing rooms and equipment.
- Monitor process and equipment and make necessary adjustments to maintain batch record specifications.
- Monitor product quality.
- Follow established department SOP's and batch record instructions.
- Comply with all Company policies and procedures, including safety rules and regulations.
- Perform related duties as assigned.

Production Operator II

Watson pharmaceuticals Inc - Corona, CA

January 2008 to June 2009

- Under close supervision, perform a variety of processing duties according to batch record and (SOP's) in the manufacturing department including, but not limited to, weighing of raw materials.
- Class 5 gowning for Oral contraceptive
- Carry out responsibilities in accordance with the organization's policies, procedures, and state, federal and local laws.
- Report process or equipment problems to supervisor, perform troubleshooting.
- Ensure batch records, equipment logbooks, and other relevant records are current; perform batch record reconciliation.
- Set-up and operate equipment for processing operations such as, Glatt granulation fluid bed, Acela-Cota 60" pan coater.
- Clean and maintain processing rooms and equipment.
- Monitor process and equipment and make necessary adjustments to maintain batch record specifications.
- Monitor product quality.

- Follow established department SOP's and batch record instructions.
- Comply with all Company policies and procedures, including safety rules and regulations.
- Comply to all safety procedures to maintain a safe and professional workplace

R&D Specialist

B. Braun Medical - Irvine, CA

July 2007 to January 2008

- Preparing test containers, setting up of sterilization test loads, probing thermocouples to test containers, and to the sterilization test load.
- Setting up sterilization test loads into the sterilizer vessel by moving ETR pallets from the probing area to the sterilizer vessels.
- Transcribe GMP data (thermocouple identification numbers) from the thermocouple tag to Probe Assignment Sheet generated from Engineering Test Request (ETR).

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- Transcribe all thermocouple identification numbers into the computer.
- Complete all vessel checks such as clamps and tubing inside vessel.
- Communicate with Sterilizer Process Monitors to ensure sterilizer time is available for ETR test run.
- Make sure to tag dummy pallets and punch all tags properly.
- Maintain work area in neat and orderly condition
- Adhere to all safety and good housekeeping regulations.
- Adhere to GMP documentation guidelines.
- Work overtime, any shift and in other areas as needed.
- Routinely perform all functions on the floor in the sterilization area. Move pallets around to help the flow of the process. High level of communication with peers, leads, supervisor, production process monitors and sterilization maintenance.

Medical Assembler/ Manufacturing Co-Lead

Abbott Vascular - Temecula, CA

May 2004 to July 2007

- Following SOPs and other applicable documentation assemble medical devices by performing a variety of tasks rotate through all functions on the assembly line.
- Inspects product to confirm proper assembly in compliance with all current, applicable documentation, remove defective products from the line according to quality criteria.
- Alert appropriate personnel to any potential quality issues discovered and stop the line until further direction is received.
- Replenish materials, as needed, in accordance with GMP.
- Follow all company and facility safety policies, procedures and guidelines. Immediately report potentially hazardous situations.
- Assists in the training of other Assemblers.
- Use higher level tools and equipment to complete assembly of medical devices precisely and in a timely fashion at each workstation, continuously expanded proficiency in up to 10 operations, with exposure to multiple production lines, follow work order instructions and drawings, using computers to navigate drawings, and entering parts status data.
- Review, follow and perform job functions in compliance with established work instructions and adherence with MPs/SOPs, including recording traceable information on device history records.
- Perform line clearance, i.e., cleaning and sanitizing work stations at the start of the shift and when transitioning to next work orders. Ensure all required components and tools are ready for the build.

- Self-assessment of work, which may include visual inspection under a microscope, and sequential review of colleague's work, providing constructive team feedback, including escalating work issues and changes in equipment performance to supervisor for assessment and correction.

Education

High school Diploma

Temescal Canyon High School - Lake Elsinore, CA

June 2000 to April 2004

Skills

- Assembly
- Calibration
- CGMP
- High-Performance Liquid Chromatography
- Transcription
- Laboratory Experience
- Research & Development
- Laboratory Management
- Aseptic Technique
- Spectroscopy
- Electrical experience
- System design
- Distributed control systems
- Mechanical knowledge
- Manufacturing
- Microbiology
- Plastics extrusion
- Production planning
- Supervising experience

Certifications and Licenses

Forklift Certification

Assessments

Attention to Detail Skills – Familiar

February 2020

Measures a candidate's ability to use diligence when drafting and editing documents.

Full results: [Familiar](#)

Work style: Reliability — Completed

September 2019

Tendency to be dependable and come to work

Full results: [Completed](#)

Management & leadership skills: Planning & execution — Completed

February 2020

Planning and managing resources to accomplish organizational goals.

Full results: [Completed](#)

Supervisory skills: Interpersonal skills — Proficient

February 2020

Fostering a collaborative environment and conducting difficult conversations.

Full results: [Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.