




PAYROLL CHANGE REPORT

Today's Date: <u>8/1/2019</u>	Effective Date: <u>8/19/2019</u>
Hire Date: <u>2/14/2019 Re-Hire</u>	Hours Worked: <u>6 Months- with 2 year seniority</u>
Employee's Name: <u>Achol Ogud- 2nd Shift</u>	
Department: <u>IQF</u>	

CHANGE (S)		FROM	TO
X	Rate	\$11.75	\$12.25
	Shift Differential		
	Total	\$11.75	\$12.25

REASON (S) FOR THE CHANGE (S)						
Seniority Increase (Circle One)	3 Month	6 Month	1 Year	18 Month	2 Year	Annual
Merit Increase						
Other-Job Transfer/Promotion Increase						

ADDITIONAL COMMENTS
One Unexcused Absence

Authorized by: <u></u> (Department Manager)	Date: <u>7-30-19</u>
Guideline verified: <u></u> (Human Resources)	Date: <u>7-30-19</u>
<u></u> (GM Authorization)	Date: <u>7/31/19</u>

CMG
& 20-19

New
7-31-19



EMPLOYEE PERFORMANCE REVIEW

Name: Achol Ogud	Hire Date: 2-14-19-Re-hired
Department: IQF	Evaluation Period: 6 Months- 1 Year Seniority

Performance Evaluation	Excellent	Good	Fair	Poor	Comments
Job Knowledge		X			
Productivity		X			
Work Quality		X			
Work Consistency		X			
Cooperation		X			
Attitude		X			
Initiative		X			
Work Relations		X			
Communication Skills		X			
Dependability		X			
Adherence to Policy		X			
Punctuality		X			
Attendance		X			

Number of Unexcused Absences: One

Eligible for Pay Raise: YES No

Current Rate: \$ 11.75

New Rate: \$ 12.25

Effective Pay Period: 8-19-19

Employee Signature: Achol Ogud

Manager Signature: William Kellan

Date Completed: 8-30-19